

Norwood Public School

NORWOOD, NEW JERSEY

BOARD OF EDUCATION

October 24, 2013

REGULAR PUBLIC MEETING MINUTES

8:00 PM, School Cafeteria

MEMBERS OF THE BOARD

- Mr. Michael Sprague, President
- Mr. Joel Rubin, Vice President
- Mr. Edward Cammarata, Trustee
- Ms. Sally Diaz, Trustee
- Mr. Mathew Ross, Trustee
- Mr. William Snyder, Trustee
- Mr. G.C. Vaghasia, Trustee

Mr. Brian P. Gatens, Chief School Administrator
Mrs. Louise Napolitano, School Business Administrator

CALL TO ORDER:

Time: 8:04PM

FLAG SALUTE:

ROLL CALL:

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Michael Sprague, President	√		
Mr. Joel Rubin, Vice President	√		
Mr. Edward Cammarata, Trustee	√		
Ms. Sally Diaz, Trustee	√		
Mr. Mathew Ross, Trustee	√		
Mr. William Snyder, Trustee		√	
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members - 34
Community Members - 12

OPEN PUBLIC PORTION MEETING ACT STATEMENT

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin Board, and it has been delivered to the Record newspaper circulated in the district at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

DISCUSSION OF CORRESPONDENCE: none

PRESENTATION:

Ms. Orefice & Mrs. McCormack will report on NJASK testing results at the November 14th meeting.

INFORMATIONAL ATTACHMENTS:

- October 2013 Calendar, (Attachment A)
- October Enrollment Report (Attachment B)
- October Child Study Team Count (Attachment C)

MEETING CALENDAR

Date	TIME	PLACE	PURPOSE
November 14, 2013	8:00PM	School Library	Work Session
November 21, 2013	8:00PM	School Library	Regular (voting) Session

PRESIDENT'S STATEMENT:**COMMITTEE REPORTS:**

1. **Finance Committee**-Mr. Sprague, Chair
2. **Building & Grounds**-Mr. Cammarata, Chair
3. **Negotiations/Performance & Evaluation**-Mr. Rubin, Chair
4. **Curriculum/Technology/Policy**-Mr. Ross, Chair
5. **School Business Administrator**-Mrs. Napolitano
6. **Chief School Administrator**-Mr. Gatens

ACTION ITEMS:**I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Motion to Approve the Minutes of:

September 12, 2013 Work Session & Executive Session

September 26, 2013 Regular & Executive Session

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Vote:

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee				√
Mr. G.C. Vaghasia, Trustee	√			

II. ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “A1-A9”

Moved by: Mr. Ross

Seconded by: Mr. Vaghasia

Vote:

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee				√
Mr. G.C. Vaghasia, Trustee	√			

A1. Harassment, Intimidation and Bullying

approve, as per the Chief School Administrator's report, all actions taken as they relate to HIB Policy #5131.8

A2. Workshop/Conference

approve the following conferences:

- Name: Sonali Gurjar
Conference: Best Practices for the Practical Implementation of the Anti-Bullying Bill of Rights
Location: Parsippany, NJ
Date: October 18, 2013
Cost: **\$25.20** mileage
- Name: Bonnie Malora
Conference: Council for Educational Diagnostic-Cultivating Positive Assessment Results
Location: Weehawken, NJ
Date: October 17, 2013
Cost: \$175.00 conference registration
- Name: Fran Orefice
Conference: NJPSA/FEA-The Leader's Brain
Location: Monroe Township
Date: December 16, 2013
Cost: \$184.34 (\$149.00 registration + \$35.34 mileage)
- Name: Debra Cicchetti
Conference: Struggling Kids-Effective Family Focused Skills Building Interventions for Youth
Location: Nanuet, NY
Date: December 11, 2013
Cost: \$189.99 registration
- Name: Rose Zara, Helena Cabiroy & Paula Slagle
Conference: Int'l Dyslexia Assoc-Access to Literacy for All
Location: Somerset, NJ
Date: October 18, 2013
Cost: \$622.00 (\$200.00 each registration + \$22.00 mileage & tolls, shared travel)

- Name: Christie DeStefano & Lauren Rondinelli
Conference: Daily Interventions for Childhood ODD, Anxiety and Mood Disorders
Location: Manhattan, NY
Date: November 12, 2013
Cost: \$386.00 (\$179.00 each registration + \$28.00 mileage & tolls, shared travel)

- Name: Brian Gatens, Louise Napolitano, Mrs. Diaz, Mr. Vaghasia
Conference: NJ School Boards Assoc. Annual Workshop
Location: Atlantic City, NJ
Date: October 22-24, 2013
Cost: \$150.00 each for registration, \$560.00 total hotel costs*
plus \$150.00 each mileage and tolls, plus meal expenses.
*Hotel Cost for Board member only

A3. Nursing Plan for the 2013-2014 School Year (Enclosure 1)

approve the School Nursing Plan for the 2013-2014 School Year.

A4. NJ QSAC, Statement of Assurance (Enclosure 2)

approve, with the recommendation of the Norwood Public School QSAC Committee, the accuracy of the QSAC Statement of Assurance (SOA) for the 2013-2014 School Year.

A5. Parent Training Model (Enclosure 3)

approve the Region III Guidelines for the Delivery of Home Based ABA Services for Parents.

A6. District and Board Goals (Enclosure 4)

approve the District and Board Goals for the 2013-2014 School Year.

A7. Substitute Teacher

approve the following substitute teacher for the 2013-2014 school year:

- Jill Jonas
- Ashley Mucha
- Christine Lee
- Elyssa Silverstein
- Juliette Assour
- Tara Pisano
- Rita Smith

A8. Units of Study

post-approve Alison Griffith to complete 12 hours of Literacy Units of Study at her hourly rate of \$59.05.

A9. Student Fieldwork

approve Christine Lee to complete her fieldwork experience as required by Montclair State University under the supervision of Courtney Bullen from 10/25/13 through the end of December.

III. CURRICULUM COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Mr. Vaghasia attended School Boards and attended a fantastic Stem K-8 workshop with he will discuss at the next curriculum meeting and with Dr. Price. He also looked into a robotics program for after school and possible funding from the PTO.

Motion to approve Curriculum items “C1-C2”

Moved by: Mr. Ross

Seconded by: Mr. Vaghasia

Vote:

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee				√
Mr. G.C. Vaghasia, Trustee	√			

C1. Courses for Approval

approve the following courses:

- a. Name: Alaina Rausa
- Course: Teaching Literacy in the Early Years
- Credits: Three (3)
- Date: Sept. 2013/Dec. 2013
- Institution: Columbia University: The Teachers College

b. Name: Alaina Rausa
 Course: Fieldwork in Curriculum and Teaching
 Credits: Three (3)
 Date: Sept. 2013/Dec. 2013
 Institution: Columbia University: The Teachers College

c. Name: Christie DeStefano
 Course: Practicum in Teaching Special Education
 Credits: Three (3)
 Date: Sept. 2013/Nov. 2013
 Institution: City College of NY

d. Name: Laurie Princing
Course: Brain Based Teaching and Learning
Credits: Three (3)
Date: Nov. 8-24, 2013
Institution: The College of NJ

C2. TAG Programs (Enclosure 5)

approve the schedule of Outreach Events for our Talented and Gifted Program as budgeted.

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Finance items “F1-F5”

Moved by: Mr. Rubin

Seconded by: Mr. Vaghasia

Vote:

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee				√
Mr. G.C. Vaghasia, Trustee	√			

F1. Disbursements

post-approve September 30, 2013 disbursements totaling \$200,157.42 having been audited and found correct and warrants issued therefore.

approve additional September disbursements totaling \$7,404.54 having been audited and found correct and warrants issued therefore.

approve October 24, 2013 disbursements totaling \$528,861.95 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$488,442.96 from the General Account to Payroll Accounts to cover payroll expenditures for the month of September 2013.

F2. Financial Reports

accept the Treasurer's and Secretary's Reports for the month of September, 2013, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of October 24, 2013, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F3. Back Field Fencing Proposal

approve Emerson Fence for the purpose of the installation of new fencing on the rear field along Tappan Road at a cost of \$7,405.00. This bid represents the lowest of three bids the fit the scope of the project.

Mr. Cammarata discussed the fences and their placement.

F4. Building Use 2013-2014

approve the following building use:

- post approve the use of the front patio for the purpose of the Class of 2014 Plant Sale on 10/4/2014 from 2:15PM-3:45PM.
- **use of the Library for the purpose of PTO Holiday Boutique on 11/1/13, after Noon for set-up & on 11/4/13 – 11/6/13 from 8:20AM – 4:00PM.**
- **use of the Cafeteria for the purpose of PTO sponsored pre-Norwood 5K pasta party on Friday 10/24/13 from 6-8 pm.**

F5. Submission of Comprehensive Maintenance Plan & Form M-1 (Enclosure 6)

approve submission of the Comprehensive Maintenance Plan & Form M1 as per attached enclosure.

New Business - none

Old Business - none

Public Participation

Moved by: Mr. Rubin

Seconded by: Mr. Vaghasia

Time: 8:17PM

-Numerous faculty members stood up and stated how many years they have worked for the district and what they earned based on their scale and step at various schools.

-Jennifer Mendoza spoke about teachers' contracts.

-Discussion from the public in regards to teachers and their contracts.

-Mr. Rubin addressed issues brought up by the public.

-Mat Ross spoke about the issues brought up by the public in regards to contract issues.

-Marlena McMahan discussed the Carnival and possible placement.

-Cindy Picinic spoke in regards to the aides and their part in the negotiations process.

Closed to the Public

Moved by: Mr. Ross

Seconded by: Mr. Vaghasia

Time: 9:20PM

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Vaghasia

Seconded by: Mr. Ross

Time: 9:21PM

Motion to adjourn the meeting

Moved by: Mr. Rubin

Seconded by: Mr. Vaghasia

Time: 10:12PM

Respectfully submitted,

Louise A. Napolitano

Business Administrator/Board Secretary

Minutes – Regular Meeting, October 24, 2013