



NORWOOD, NEW JERSEY

MINUTES
BOARD OF EDUCATION
REGULAR MEETING
May 19, 2014
8:00 PM, APR/Library

- MEMBERS OF THE BOARD**
Mr. Michael Sprague, President
Mr. Joel Rubin, Vice President
Mr. Edward Cammarata, Trustee
Ms. Sally Diaz, Trustee
Mr. Mathew Ross, Trustee
Mr. William Snyder, Trustee
Mr. G.C. Vaghasia, Trustee

Mr. Bert Ammerman, Interim Chief School Administrator
Mrs. Louise Napolitano, School Business Administrator

CALL TO ORDER: **Time: 8:01pm**

FLAG SALUTE:

ROLL CALL:

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Michael Sprague, President	√		
Mr. Joel Rubin, Vice President	√		
Mr. Edward Cammarata, Trustee	√		
Ms. Sally Diaz, Trustee	√		
Mr. Mathew Ross, Trustee	√		
Mr. William Snyder, Trustee	√		
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members_5____
Community Members__5_____

OPEN PUBLIC PORTION MEETING ACT STATEMENT:

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record newspaper circulated in the District at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

DISCUSSION OF CORRESPONDENCE:**INFORMATIONAL ATTACHMENTS:**

- May 2014 Calendar (Attachment A)
- May Enrollment Report (Attachment B)
- May Child Study Team Student Count (Attachment C)

MEETING CALENDAR

Date	TIME	PLACE	PURPOSE
June 3, 2014*	7:30PM	APR/School Library	Work Session Meeting
June 16, 2014	8:00PM	APR/School Library	Regular Meeting

*change from June 2, 2014

PRESIDENT'S STATEMENT:**COMMITTEE REPORTS:**

1. **Finance Committee**-Mr. Sprague, Chair
2. **Building & Grounds**-Mr. Cammarata, Chair
3. **Negotiations/Performance & Evaluation**-Mr. Rubin, Chair
4. **Curriculum/Technology/Policy**-Mr. Ross, Chair
5. **School Business Administrator**-Mrs. Napolitano
6. **Chief School Administrator**-Mr. Ammerman

ACTION ITEMS:**I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Motion to Approve the Minutes of:

April 10, 2014 - Work Session & Executive Session Meetings

April 24, 2014 – Regular & Executive Session Meetings

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

II. ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “A1 –A10”

Moved by: Mr. Rubin

Seconded by: Mr. Snyder

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A1. Harassment, Intimidation and Bullying

approve, as per the Chief School Administrator's report, all actions taken as they relate to HIB Policy #5131.8. There were no incidents during the month of April to report.

A2. Workshop/Conference

approve the following conference/workshop:

- Name: Fran Orefice & Mary McCormack
Conference: Gang Awareness (mandated state training)
Location: Law and Public Safety Institute, Mahwah, NJ
Date: 6/9/14
Cost: .00

- Name: Louise Napolitano
Conference: NJ Association of School Business Officials Annual
Location: Atlantic City, NJ
Date: 6/4/14 – 6/6/14
Cost: \$150.00 registration + \$86.18 mileage

- Name: Mary Regina McCormack, Fran Orefice & Roseann Vetter
Conference: NJ Smart Practice Session sponsored by BC Supt. Office
Location: Paramus, NJ
Date: 6/16/14
Cost: .00

A3. Personnel-New Hire

approve the following appointments for the 2014-2015 in accordance with the 2012-2013 salary schedule between the Norwood Board of Education and the Norwood Education Association, until such time as a successor agreement is reached:

NAME	POSITION	RATE	EFFECTIVE
Stephanie Gadaleta	2 nd Grade Teacher	BA, Step 1, \$42,177 Benefit Eligible	9/1/14
Linda Strickland	Kindergarten Teacher	BA, Step 1, \$42,177 Benefit Eligible	9/1/14
Sean Ulley	Middle School Social Studies Teacher	MA, Step 1, .66 \$47,766 prorated No Benefits	9/1/14

A4. CST Services/Placements (Enclosure 1)

approve the child study team services/placements as per Enclosure 1.

A5. Student Fieldwork

approve the following students* from Ramapo College to do 25 hours of practicum observations in the following classroom in the fall of 2014:

NAME	SUPERVISING TEACHER
Kristina Terian	Jennifer Cianfaglione
Brooke Turco	Danielle Keller
Rachel Valovcin	Jordan Henshaw
Jessica Vangelas	Tara Cormican
Melissa Wallace	Alaina Rausa

- Contingent upon receipt of fingerprinting and mantoux test documentation.

A6. Tenured Staff (Enclosure 2)

approve the Tenured Staff for the 2014-2015 School Year.

A7. Personnel-New Hire 2013-2014

post-approve the following personnel item for the 2013-2014 School Year:

New Hire:

NAME	POSITION	RATE	EFFECTIVE
Elyssa Silverstein	Instructional Aide – CST 1:1 Aide	\$15.00/hr. not to exceed 27 ½ hours/week	5/12/14

A8. Resignation

accept the resignation of Sonali Gurjar, guidance counselor, effective 6/30/14.

A9. Title Amendment

amend the title change of Dana Sir from Director of Student Services to Director of Special Services.

A10. Senior Service

approve the following NVOT Seniors, as part of their Senior Service Program, to assist in the Norwood Public School for the months of May & June:

<u>STUDENT</u>	<u>TEACHER</u>
Allison Abramowitz	Mrs. McGee
Lauren Alberti	Mrs. Kiss
Meghan Chan	Mrs. Walsh/ Mr. DErrico
Malyssa Chanthasota	Mrs. Walsh/Mr. DErrico
Jane Choe	Mrs. Walsh/Mr. DErrico
Jeannie Hageman	Ms. Bullen
Sumika Inoue	Ms. Gastaldo
Bobby Knaack	Mrs. Walsh/Mr. DErrico
Esther Lee	Mr. Kline
Mia Procida	Mr. Bomzer
Divya Rijhwani	Mrs. Sullivan
Ryan Spiegel	Mrs. Hill
Devashish Srivastava	Mrs. Hill
Alaina Stewart	1 st grade teachers
Sophia Waiser	Mrs. Sullivan

III. CURRICULUM COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Curriculum items “C1-C6”

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

C1. Courses for Approval

approve the following course(s) for approval:

- a. Name: Vito DeLaura
Course: Universal Design for Learning: Reaching All Learners in Digital Age
Credits: Three (3)
Date: May 2014 thru July 2014
Institution: The College of NJ

- b. Name: Bonnie Malora
Course: Effective Leadership and School Management
Credits: Four (4)
Date: May 2014 thru June 2014
Institution: Ramapo College

- c. Name: Bonnie Malora
Course: Best Practices in Curriculum Planning, Design & Development
Credits: Four (4)
Date: May 2014-June 2014
Institution: Ramapo College

- d. Name: Bonnie Malora
Course: Evaluation and Supervision to Promote Student Academic Success
Credits: Four (4)
Date: July 2014-Aug. 2014
Institution: Ramapo College

- e. Name: Bonnie Malora
Course: Applied Research in Practice
Credits: Four (4)
Date: July 2014-Aug. 2014
Institution: Ramapo College

- f. Name: Helena Cabiroy
Course: The Kinetic Classroom: Teaching and Learning Through Movement
Credits: Three (3)
Date: July 2014
Institution: The College of NJ/RTC

C2. Shared Reading Literacy Project

approve Miss Keller 3rd grade classes to walk to Norwood Preschool for a Shared Reading Literacy Project:

C3. Field Trip – Stokes Chaperones

approve the following Stokes trip staff member chaperones:

Mary McCormack Alaina Rausa
Tara Cormican Christie DeStefano
Rose Zara

C4. Field Trip – Washington DC Chaperones

approve the following Washington DC trip staff member chaperones:

Mary McCormack Danielle Keller
Mauro DeSantis Jason Simodejka
John Kline Eric Schiller (TIP Instructional Aide)
Courtney Bullen Anna Froeder
Jennifer Cianfaglione Sara Pulgrano

C5. Field Trip – Philadelphia Chaperone

Post approve the following Philadelphia trip staff member chaperone:

Anna Froeder

C6. Field Trips

approve the following field trips for the 2013-2014 school year:

- Grade 4
River Rose Cruise
Location: Newburgh, NY
Cost to Student: \$34.00
Cost to District: \$0.0

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s)

Motion to approve Finance items “**F1-F11** ”; **EXCEPT F5**

Moved by: Mr. Vaghasia

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F1. Disbursements

post-approve April 30, 2014 disbursements totaling \$201,525.49 having been audited and found correct and warrants issued therefore.

approve May 19, 2014 disbursements totaling \$123,136.85 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$516,062.27 from the General Account to Payroll Accounts to cover payroll expenditures for the month of April, 2014.

F2. Transfers/Certification of Budgetary Status (Enclosure 3)

authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2012-2013 budget as of April 30, 2013 as per Enclosure No. 3.

F3. Financial Reports

accept the Treasurer’s and Secretary’s Reports for the month of April, 2014, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of May 19, 2014, after a review of the secretary’s monthly financial report (appropriations section)and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F4. Bus Routes

authorize the Business Administrator/Board Secretary to enter into renewal contract with Northern Valley Regional High School for the 2014-2015 school year for the existing Route 1 for Norwood students residing more than 2 miles from the school, as follows:

Route 1: \$30,284.82

authorize the Business Administrator/Board Secretary to renew remote transportation contracts with Northern Valley Regional High School District, said renewal of contracts for the exclusive purpose of improving the Districts' School Efficiency Rating in accordance with the requirements of the Comprehensive Education Improving Financing Act.

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Time: 8:20pm

Motion to approve Finance item "F5"

Moved by: Mr. Rubin

Seconded by: Ms. Diaz

Vote: All In Favor

Motion to adjourn the meeting from Executive Session.

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Time: 8:31pm

All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President		√		
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee			√	
Mr. G.C. Vaghasia, Trustee	√			

F5. Tuition Reimbursement

approve tuition reimbursement not to exceed \$27,000.00 as per NEA contract language as follows:

Account# 11 000 291 280 000

<u>Name</u>	<u>Credits</u>	<u>Teacher Request</u>	<u>BOE Payment</u>
Christie DeStefano	15	\$7,540.00	\$3,705.00
Anna Froeder	21	\$14,700.00	\$7,224.00
Jamie Kopf	3	\$1,310.00	\$644.00
Laurie Pringing	9	\$3,930.00	\$1,931.00
Alaina Rausa	17	\$22,558.00	\$11,085.00
Katherine Snyder	5	\$4,906.95	\$2,411.00
	70	\$54,944.95	\$27,000.00

F6. Summer Help

- approve Kaitlyn Hennessey to work in the Business Office as a substitute secretary at the hourly rate of \$11.50.
- approve the employment of Michael Cheringal for .5 summer employment at the hourly rate of \$15.00.

F7. Budget and Payroll Software/Support Contract Renewal Corrected Amount (Enclosure 4)

approve the *corrected* renewal amount of the Computer Solutions, Inc. for the 2014-2015 school year at the corrected cost of \$6,360.00, which is paid by Mariner's Bank as per agreement.

F8. Contract Renewal of our Substitute Nursing Service, BAYADA (Enclosure 5)

approve the renewal of BAYADA Pediatrics for the 2014-2015 school year as per the attached contract as per Enclosure 5.

F9. Building Use 2013-2014

- Post approve/approve the use of the front patio for the purpose of the Class of 2015 Ice Pop Sales on 4/22, 5/9, 5/16, 5/23, 5/30, 6/6, 6/13, 6/20 from 2:45pm-3:15pm.
- Post approve the use of a classroom for the purpose of a Girl Scout meeting on 4/30 from 3:00pm-4:00pm.
- Post approve the use of the patio for the purpose of School Music parents ice-pop/bake sale on May 2 from 2:30pm-3:30pm.
- Post approve the use of the APR for the purpose of the PTO Theatre Bug Assembly, 8th Grade only, on 5/2 from 8:20am – 11:30am.

- Post approve the use of the patio for the purpose of the Class of 2015 Plant Sale on May 9, 2014 from 2:00pm – 4:30pm.
- Approve the use of the patio on the following dates for the purpose of selling PTO advance carnival tickets:

5/14/14	2:45pm-4:00pm
5/21/14	2:45pm-4:00pm
5/28/14	2:45pm-4:00pm

F10. Educational Facilities Construction and Finance Act (Enclosure 6)

accept grant #3740-020-14-1001-G04FEC from the NJ Department of Education Facilities Construction and Finance Act and the terms of the grant agreement as per Enclosure #6.

F11. Student Information Systems contract renewal, (Enclosure 7)

approve the attached Realtime Information Technology, Inc. contract, effective July 1, 2014 and shall remain in force until such time as the services are terminated in the amount of \$5,900 annually for the Basic System, \$1,061.90 for the Notification/Alert system, and \$2,750 for the Special Education/IEP Writer.

New Business - none

Old Business - none

Public Participation

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 8:32pm

-Ms. Cynthia La Terra asked the Board to approve for one substitute teacher in the classrooms during the class trips because the rotation of 10 disgruntled teachers from the 6th, 7th, and 8th grade was not good for the younger children from a psychological point of view. She asked Mr. Ammerman how much would a substitute be. It was very hard for the students to have a different teacher, in the lower grades, every period.

-Mr. Cammarata said he understood and agreed with the parent.

-Mr. Ammerman responded that we have to take the tenured teachers and put them into the classrooms. They are certified and we do not have enough subs to cover the classes additionally. Mr. Ammerman stated that he respected her position in regards to this, we

must do what is best for the school. His hope is that the teachers who have the fact finder's report will make a decision and we can return to the regular duties at hand.

Closed to the Public

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 8:45pm

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Rubin

Seconded by: Ms. Diaz

Time: 8:45pm

Motion to adjourn the meeting from Executive Session.

Moved by: Mr. Rubin

Seconded by: Mr. Cammarata

Time: 9:57pm

Respectfully submitted,

Louise A. Napolitano
Business Administrator/Board Secretary