



NORWOOD, NEW JERSEY

**MINUTES**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
 September 22, 2014  
 7:30PM, APR

**MEMBERS OF THE BOARD**

- Mr. Michael Sprague, President
- Mr. Joel Rubin, Vice President
- Mr. Edward Cammarata, Trustee
- Ms. Sally Diaz, Trustee
- Mr. Mathew Ross, Trustee
- Mr. William Snyder, Trustee
- Mr. G.C. Vaghasia, Trustee

Mr. Bert Ammerman, Interim Chief School Administrator  
 Mrs. Louise Napolitano, School Business Administrator

**CALL TO ORDER:**

**Time: 8:01PM**

**FLAG SALUTE:**

**ROLL CALL:**

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Michael Sprague, President	√		
Mr. Joel Rubin, Vice President	√		
Mr. Edward Cammarata, Trustee	√		
Ms. Sally Diaz, Trustee	√		
Mr. Mathew Ross, Trustee	√		
Mr. William Snyder, Trustee		√	
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members\_\_14\_\_

Community Members\_\_23\_\_

**OPEN PUBLIC PORTION MEETING ACT STATEMENT:**

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record newspaper circulated in the District at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

**DISCUSSION OF CORRESPONDENCE:** none

**INFORMATIONAL ATTACHMENTS:**

- September 2014 Calendar (Attachment A)
- September Enrollment Report (Attachment B)
- September Child Study Team Student Count (Attachment C)

**MEETING CALENDAR**

<b>Date</b>	<b>TIME</b>	<b>PLACE</b>	<b>PURPOSE</b>
October 6, 2014	7:30PM	APR	Work Session
October 20, 2014	8:00PM	APR	Regular Meeting

**PRESIDENT'S STATEMENT:****COMMITTEE REPORTS:**

1. **Finance Committee**-Mr. Sprague, Chair
2. **Building & Grounds**-Mr. Cammarata, Chair - will meet on October 6<sup>th</sup> at 6:45pm.
3. **Negotiations/Performance & Evaluation**-Mr. Rubin, Chair
4. **Curriculum/Technology/Policy**-Mr. Ross, Chair - Fran & Gina reported on progress of standard based report cards and explained that the process is time consuming - K-5, New report card will be rolled out in 2015 to give a more realistic time frame, to have better training and understanding for teachers and parents.  
New math- Go Math was discussed and issues that we are still addressing and as administration said, we will be reporting the progress of the program as it is new for everyone, teachers, students, parents and community and they will be reporting in October as to where we stand with the program. We only have 12-13 school days so far and will then have a follow up report in December and/or January. We are in no different position than any of the other districts, 5 out of 7 have started this program in the Valley.
5. **School Business Administrator** - Mrs. Napolitano
6. **Chief School Administrator** - Mr. Ammerman - Fran and Gina to introduce our new teachers.  
Kindergarten - Linda Strickland, Sara Pulgrango, 2nd grade Stephanie Gadaleta  
Gina introduced- Kyle Kubiki and Sean Ulley.

Dana Sir introduced- guidance counselor and IR&S Coordinator - Megan O'Neill.

Mr. Ammerman added that these new teachers spent most of August preparing their rooms, great group of new teachers and we look forward to a great year.

Student Council officers - Ms. O'Donnell presented the officers: President: Matilda Lovejoy, Co-Vice Presidents: Jiyun Lee and Andrew Lee, Secretary Jeannie Jeon, and Treasurer: Christopher Park, on Norwood Network News on 10/3/14. A quick break for greeting took place at this point. Mr. Ammerman discussed the parking, he has been monitoring it and has been asking parents and students not to walk along the back of the school and allow students to climb in the tree, we have opened up the parking lot and we have spots for the staff over at the Church parking lot. There has been improvement in the parking situation and it will continue to improve.

Next Monday, Mr. Ammerman would like to have a 2:12 pm dismissal for students because of a Professional Day, workshop on Suicide Prevention. The presentation is worthwhile and important. HIB score, 60 out of 78 which will be presented to the State this week, it means we are in compliance. Detective Federeci, will do a presentation on Oct 15 or 16 to the middle school students on cyber bullying and texting and a presentation at night for the parents. We had 5 or 6 cases last year but 2 or 3 were text messages so this will be a worthwhile presentation.

Mr. Ammerman distributed the nursing plan.

Mr. Ammerman would like to compliment the Police Department – there was a concern about a student and they responded quickly and thoroughly. He would also like to thank Maura and Fran.

## **ACTION ITEMS:**

### **I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Motion to Approve the Minutes of:

August 18, 2014 – Board Retreat Meeting, Regular Meeting & Executive Session Meetings

Moved by: Mr. Cammerata

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**II. ADMINISTRATIVE COMMITTEE**

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “A1 – A14 ”

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**A1. Fire and Security Drills**

post-approve the following fire and security drills for the month of July:

Fire Drill – July 8, 2014

Security Drill – July 17, 2014

**A2. CST Services/Placements (Enclosure 1 updated)**

approve the child study team services/placements as per Enclosure 1.

**A3. Personnel**

approve Jason Shepard as a sub custodian for the 2014-2015 at a rate of \$12.00/hr.

**A4. Workshop/Conference**

approve the following conferences/workshops:

- Name: Kyle Kubicki, Sara Pulgrano, Stephanie Gadaleta, Megan O’Neill, Linda Strickland, Sean Ulley, Fran Orefice, Gina McCormack & Dana Sir  
Conference: Marshall Training  
Location: Closter, NJ  
Date: 9/10/14  
Cost: .00
- Name: Dana Sir  
Conference: Marshall Training  
Location: NV, Demarest, Office of Curriculum and Training  
Date: 9/19/14

- Cost: .00
- Name: Bert Ammerman, Lisa Mazurek  
Conference: School Related Updates from the Bergen Cty Prosecuter  
Location: Wood Ridge, NJ  
Date: 9/16/14  
Cost: .00
  - Name: Bert Ammerman  
Conference: Gang Awareness  
Location: DOE, Hackensack, NJ  
Date: 10/16/14  
Cost: .00
  - Name: Seth Links  
Conference: Transitioning to Next Generation Science Standards  
Location: BCC, Paramus, NJ  
Date: 11/10/14  
Cost: .00
  - Name: Bert Ammerman, Louise Napolitano, Mr Rubin & Mr.Vaghasia  
Conference: NJ School Boards Assoc. Annual Workshop  
Location: Atlantic City, NJ  
Date: October 28-30, 2014  
Cost: \$200.00 each for registration, hotel \$120.00 per night, \$910 total\*  
plus \$150.00 each mileage and tolls, plus meal expenses.
  - Name: Bernadette Ricco  
Conference: Designing Professional Development that Works  
Location: NV, Demarest, Office of Curriculum and Training  
Date: 10/2/14  
Cost: .00
  - Name: Bernadette Ricco  
Conference: Gifted & Talented Outreach Forum  
Location: NV, Demarest, Office of Curriculum and Training  
Date: 12/10/14  
Cost: .00

- Name: Megan O'Neill  
 Conference: Counselor Information Session  
 Location: Bergen Cty Technical H.S., Hackensack  
 Date: 10/1/14  
 Cost: .00
- Name: Jordan Henshaw  
 Conference: Professional Development Committee  
 Location: NV, Demarest, Office of Curriculum and Training  
 Date: 9/17/14  
 Cost: .00
- Name: Robin Brunck, Lisa Mazurek, Courtney Bullen, Bonnie Malora  
 Conference: Successful Mentoring  
 Location: NV, Demarest, Office of Curriculum and Training  
 Date: 9/23/14 & 11/11/14  
 Cost: .00
- Name: Amy Walsh  
 Conference: Health Curriculum Guide  
 Location: NV, Demarest, Office of Curriculum and Training  
 Date: 10/27/14, 12/5/14, 1/15/15, 3/16/15, 4/20/15, 5/1/15  
 Cost: .00
- Name: Fran Orefice & Gina McCormack  
 Conference: Bergen Cty Curriculum Consortium  
 Location: Wyckoff Public Library  
 Date: 10/9/14  
 Cost: .00
- Name: Bernadette Ricco  
 Conference: Bergen County Consortium for Teachers of the Gifted  
 Locations: various  
 Dates: various  
 Cost: mileage as follows: 9/30/14-Westwood - \$3.72  
 10/30/14-Dumont - \$1.55  
 12/3/14-Dumont - \$1.55  
 1/15/15-Garfield - \$11.16

- Name: Nicole Hill & Jamie Kopf
- Conference: Professional D Committee
- Location: Old Tappan Library
- Date: 9/17/14
- Cost: .00

**A5. Substitute Teacher**

approve the following substitute teachers for the 2014-2015 school year:

Kenneth Bystrom  
Elayne Ro

**A6. Student Fieldwork**

approve the change of the supervising teacher for a students from Ramapo College to do 25 hours of practicum observations in the following classroom in the fall of 2014:

NAME	SUPERVISING TEACHER
Melissa Wallace	Chelsea Kritzer

**A7. Memorandum of Agreement (Enclosure 2)**

approve the Uniform Memorandum of Agreement between Education and Law Enforcement Officials.

**A8. Personnel-New Hire, Additional**

post-approve the following appointment for the 2014-2015 in accordance with the 2012-2013 salary schedule between the Norwood Board of Education and the Norwood Education Association, until such time as a successor agreement is reached:

NAME	POSITION	RATE	EFFECTIVE
Brendan O'Donnell	Instructional Aide	\$16.00/hr. not to exceed 29 hours/week No Benefits	9/1/14

**A9. Nursing Plan for the 2014-2015 School Year (Enclosure 3)**

approve the School Nursing Plan for the 2014-2015 school year.

**A10. HIB School Self-Assessment (Enclosure 4)**

approve the Statement of Assurance as certified by the Chief School Administrator that the Norwood Public School District is compliant with the New Jersey Department of Education's requirement to self-assess school level grades under the Anti-Bullying Bill of Rights.

**A11. Stipend Positions**

rescind the following stipend position:

Cross Country	Jordan Henshaw	\$500.00/year
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approve the following stipend position:

Cross Country	Paul D’Errico	\$500.00/year
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**A12. Rescind Mentoring Assignment**

Rescind the following mentoring assignment:

<u>Mentor</u>	<u>Mentee</u>
Jennifer Kiss	Linda Strickland*

\*Mrs. Strickland does not need to be mentored.

**A13. Home Instruction Hourly Rate**

Establish the hourly rate for Home Instruction for the 2014-2015 school year @ \$50.00/hr.

**A14. Home Instruction**

approve Jordan Henshaw to provide no more than 20 hours Home Instruction for student # 266021.

**III. CURRICULUM COMMITTEE**

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Curriculum items “**C1-C3**”

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**C1. Course for Approval**

approve the following course(s) for approval:

- a. Name: Catherine Stanzione  
 Course: Curriculum, Instruction and Assessment  
 Credits: 3  
 Date: 10/22/14-12/21/14  
 Institution: Montclair State University
  
- b. Name: Catherine Stanzione  
 Course: Leadership and the Learning Organization  
 Credits: 3



Date: 9/14-10/14  
 Institution: Montclair State University

**C2. Field Trip**

approve the following field trip for the 2014-2015 school year:

- 7<sup>th</sup> Grade
  - Location: Philadelphia, PA
  - Cost to Student: \$215.00
  - Cost to District: \$.00
  - Vendor: Premier Bus Lines

**C3. Field Trip - additional**

- Music Dept.
  - Location: Hershey, PA
  - Cost to Student: cost info to be approved at a later date
  - Vendor: Saddle River Tours

**IV. FINANCE COMMITTEE**

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items “F1-F7 ”  
 Moved by: Mr. Rubin  
 Seconded by: Mr. Ross  
 Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**F1. Disbursements**

post-approve August 31, 2014 disbursements totaling \$114,715.00 having been audited and found correct and warrants issued therefore.

approve September 22, 2014 disbursements totaling \$194,844.15 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$109,607.02

from the General Account to Payroll Accounts to cover payroll expenditures for the month of August, 2014.

**F2. Transfers/Certification of Budgetary Status**

there were no Transfers for the month of August 2014.

**F3. Financial Reports**

accept the Treasurer's and Secretary's Reports for the month of June 2014, pursuant to N.J.A.C. 6:20-2.13(e)\*, we certify that as of August 18, 2014, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(b)\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F4. SEMI Waiver 2013-2014**

approve the application for a waiver regarding the Special Education Medicaid Initiative (SEMI) as per N.J.A.C. 6A:23A-5.3(b), based on the 2013-2014 revenue projection statement which demonstrates that participation in SEMI would not prove a cost benefit.

**F5. PTO Donation**

graciously accept the generous donation by the PTO of \$10,000 to go towards the 7<sup>th</sup> grade trip to Philadelphia.

**F6. Building Use**

**RESOLVED**, that the Norwood Board of Education approves/post-approves the application for **USE OF SCHOOL FACILITIES** made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time;

GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE
Norwood PTO	Tennis Registration Font Hallway	9/4/14 7pm-8pm	None
Brownie Troop 95513	Rm#22/ 3pm-4pm/ Monthly meetings	9/19,10/17,11/21,12/19 1/23,2/27,3/27,4/24	None
YMCA, Greater Bergen County	After school program/ Cafeteria and Gym	9/4/14-6/25/15 3pm – 6pm	None
8 <sup>th</sup> Grade Committee	Ice Pop Sale Front Patio	9/5,9/12,9/19,10/3,10/10 2:45pm – 3:15pm	None
Cho Dae Church	Sunday Services/APR and Gym	Sundays 9/2014-6/2015 8:00am – 4:00pm	None
Class of 2015	Restaurant gift card sales/front of APR	9/17 & 9/23 6:00pm – 9:00pm	None
Cub Scouts	Den Meetings/APR	9/29,10/20,11/17,12/15, 1/12,2/9-3:00pm-4:30pm	None
Girl Scouts	Room#105/meetings	9/17,10/15,11/12,1/14,2/11, 3/11,4/15,5/13- 3-4:30pm	None

KPSC	Cafeteria	9/18,11/13,1/15,4/16,6/18 9:00am-11:00am	None
Norwood Rec Soccer Kinder-2 <sup>nd</sup> grade	Back Field for games	Saturdays 9/6-11/15/14 10:00am-12:00pm	None
PTO	Book Fair/APR	10/6-10/10/14 9:30am-8:00pm	None
Class of 2015	Class Parties/APR	10/31 10am-3:30pm 12/23 10am-1:00pm 6/23 8:30am-10:00am	None
Girl Scouts	Meetings/classroom	9/9,10/24,11/21,12/19,1/16 2/27,3/20,4/17,5/15 3pm-4pm	None
PTO	Walk-A-Thon Back Field	10/17, rain date 10/24 7:45am-11:40am	None

- F7. Recommend that the Board approve the transfer of \$147,300.00 from the Capital Reserve Account to the Capital Projects Account for the purpose of the Roofing portion of the Rod Grant project. SDA#3740-020-14-G3CY

**New Business** - GC Vaghesia asked regarding a baseball team for Norwood Public School, We really need a consensus tonight. Mr. Ammerman will place calls to see if this is a viable option for this year by making calls to see if we can get into schedules that are probably in the process of being made.

We would be proposing 6-8 middle school softball and baseball team and will look into the cost implication- uniforms, bats, softball and baseballs, approximately \$5,000 - \$7,000. We also have to look into transportation to fields. Mr. Ross said that there is a lot of enthusiasm about this and the consensus is to if you can do a schedule and vote on it in October. Some students will play a combination of travel, rec and the school team.

## Old Business

### Public Participation

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 9:07pm

Mrs. Orecchio said that a child that becomes that involved in all these sports usually develops good time management skills.

In regards to C2 - Field trip - how to you choose the vendors that do these trips, worries about the bus lines and drivers, how do you find out the reputability.

Mr. Rubin - last year the class trip group- all the parents asked about the drivers, safety and security and this issue was held in high regard by the companies we dealt with.

A parent commented on the math curriculum, his child's teacher at Back to School Night said how uncomfortable she was with the curriculum. He sat down with his son and said the directions were not clear.

More research should have been done, he said that this was rated one of the lowest scored programs when he looked it up on line.

Mr. Ammerman replied that Northern Valley Curriculum Center Consortium makes decisions and recommendations for the High School, teachers and Dr. Robert Price oversee it, math curriculum has met for a while, Spring of 2015 all of the students will be taking PARCC which has a standards- testing reasoning, advanced and analytical skills.

Major shift in 2015 - English based on non-fiction.

Math test - change in delivery of instruction

In researching, looked at 3 or 4 different programs that align with the common core, Northern Valley Math Committee recommended Go Math and Big Ideas. To make this change, we are under a time frame this coming spring. Easiest way to do this would be to say we will stay with program but scores will be going down so we decided to do this in a more timely fashion. Mr. Ammerman met today with 2 of the math teachers regarding the change in delivery of instruction, they are having some issues but can work through it. We are having a 3 hour workshop for the teachers, and for Martin Luther King Professional Day where teachers to get together for a full day - to work together. We will stay on top of it, putting it off doesn't solve it, we have to get into it - we are only 12 days in, we have to work our way through it. I have to deal with what's happening now. This test is on-line. We added extra technology for the keyboarding for the students and we have enough computers for the testing.

A parent stated that Singapore math program in online reports has a better delivery - books are not the best theory, we have to reshift our thinking - not intuitive, we are teaching, it will delay the kids, He felt that reviewing the book, the committee should have looked more carefully.

Mr. Ammerman stated that 1st issue we are not low in our scores in Math with the rest of the world  
2nd issue - we had all representation from every person in the Valley,

Liza Tisch – asked about the math and the availability in the lower grades for on-line.

Mr. Ammerman said the lower grades, book and on-line will be available later this week, 6,7,8th are up on line first.

### **Closed to the Public**

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 10:44pm

**Adjournment to Executive Session**

**RESOLVED** that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Vaghasia

Seconded by: Ms. Diaz

Time: 10:44pm

**Motion to adjourn the meeting from Executive Session**

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 11:10pm

Respectfully submitted,

Louise A. Napolitano  
Business Administrator/Board Secretary