



NORWOOD, NEW JERSEY

MINUTES
BOARD OF EDUCATION
REGULAR MEETING
October 20, 2014
8:00 PM, APR

MEMBERS OF THE BOARD

Mr. Michael Sprague, President
Mr. Joel Rubin, Vice President
Mr. Edward Cammarata, Trustee
Ms. Sally Diaz, Trustee
Mr. Mathew Ross, Trustee
Mr. William Snyder, Trustee
Mr. G.C. Vaghasia, Trustee

Mr. Bert Ammerman, Interim Chief School Administrator
Mrs. Louise Napolitano, School Business Administrator

CALL TO ORDER:

Time: 8:02pm

FLAG SALUTE:

ROLL CALL:

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Michael Sprague, President	√		
Mr. Joel Rubin, Vice President	√		
Mr. Edward Cammarata, Trustee	√		
Ms. Sally Diaz, Trustee	√		
Mr. Mathew Ross, Trustee	√		
Mr. William Snyder, Trustee	√		
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members__8__

Community Members__16__

OPEN PUBLIC PORTION MEETING ACT STATEMENT:

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record newspaper circulated in the District at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

DISCUSSION OF CORRESPONDENCE:**INFORMATIONAL ATTACHMENTS:**

- October 2014 Calendar (Attachment A)
- October Enrollment Report (Attachment B)
- October Child Study Team Student Count (Attachment C)

MEETING CALENDAR

Date	TIME	PLACE	PURPOSE
*November 3, 2014	7:30	APR	Work Session
November 17, 2014	8:00	APR	Regular Meeting

***Move meeting to November 12th at 7:30pm**

PRESIDENT'S STATEMENT:**COMMITTEE REPORTS:**

1. **Finance Committee**-Mr. Sprague, Chair – meeting on November 17th at 7:00pm.
2. **Building & Grounds**-Mr. Cammarata, Chair - met regarding going out to bid for Replacement of Windows (included in the SDA Grant), Air Conditioning, and Heat. We hope to move forward with the Heating Project which we are recommending to go out to bid. The work will be done in the summer and it is a feasible time frame according to our architect, Joseph Cecco. The work will include Uni-vents, controls for the boilers, and controls for the gym. The recommendation is to table the Air Conditioning Project because the heat is a priority. We will be going out to bid on the heating project in January after the bids are reviewed. The window specifications are complete and will go out to bid right away for this project.
3. **Negotiations/Performance & Evaluation** - Mr. Rubin, Chair
4. **Curriculum/Technology/Policy** - Mr. Ross, Chair
5. **School Business Administrator** - Mrs. Napolitano

6. Chief School Administrator - Mr. Ammerman

Go Math – Mr. Ammerman spoke with other Superintendents who said that they are using the program and said that they do not have any problems. There will be additional free training in early November, video resources, free year subscription for parent resources that parents can go on. Also scheduled will be additional Professional Development Days to each teacher to work and collaborate on the program. Status update, 6-8 grades from Nicole Hill - we have given user names and passwords to students, at back to school night and we have positive feedback. We are using every day in class, warm up activities –we have not experienced many problems with the program. - BIG IDEAS, 4-5 Go Math - students are using the electronic version and working it out. Vito DeLaura said they are moving forward, it is a lengthy process, multiple strategies, 5 ways to solve a problem, a lot more depth, problem solving, whole different kind of reading, given assessments on line and homework on -line, Friday problem solving activities, students and staff in much better place than the beginning of the school year, 1-2 grade Jen Cianfaglione wrapping their head around it, parents and teachers are working to get it and it is getting better.

Mr. Vaghasia asked Mr. DeLaura about the discrepancy between instruction time and time recommended by Go Math and how that works; Mr. DeLaura stated that he extended his math period to 65-70 minute period plans, but they may spend more time on a subject matter. It's a long period for students to work on Math.

Mr. Ross asked Mr. DeLaura what the parents reaction is and on back to school night was helpful, but it's hard for parents who want to assist their children.

Jen Cianfaglione stated that parents come in one afternoon and do “parent extra help” so that the parents are able to work on the program at home. A parent said it was better but she had hired a tutor for her child. The state had given us a heads up, which we were aware of, but there were no resources to use for rolling out the program.

Math portion read out loud to them - PARCC assessment - moving and revolving as we get ready, Gina McCormack said that students will be tested at two different times.

We will be voting on baseball and softball. Mr. Ammerman said he has enough games but will need to firm up based on tonight's vote. Baseball, Softball costs - do we have a rough estimate - bussing, umpires, 10-12 games, balls, bats, uniforms (one-time expense) \$4,000 w/out uniforms, stipends for coaches, \$5,000 for coaches - cost about \$10,000. We will need to change uniforms every four or five years. An additional \$5,000 a year will be required for Crowd Control (supervisor for insurance purposes to have an adult present to work the clock or if there is an issue).

Mr. Rubin likes the idea of having a school team, but is not sure if the students will play all three: Rec., Travel and School Team.

Mr. Ammerman says that Rec. starts later, like 5pm or 6 pm, the issue will come more likely with club teams.

Mr. Ross - good idea, many parents came and spoke to us a year ago, so there are parents that have been interested for a long time, let's have it -if we have an interest it we should give it a shot and move forward.

Mr. Cammarata has safety concerns with the fact that smaller 6th graders could be playing against bigger 8th graders.

Mr. Vaghasia stated that his son plays on 3 soccer teams, but there are kids that have growth spurts at different ages and students figure it out. Other towns have school teams and

some of those students have a better edge when the students have more playing time and on different levels. The scheduling can be worked out.

Mr. Sprague stated that this did not come up when the budget was put together and thinks it is a bad practice because we don't have solid numbers. Track and volleyball teams do not exist in the community. This is a big expense to the taxpayers and don't see a need for these teams. Because this hasn't been discussed this is poor procedure on our part.

Mr. Ross stated that I'm not doing it for myself, but we have discussed this on a number of occasions and we did discuss this even when the prior administration was here. We aren't springing this on anyone. It's a new sport to this school, and if we push it off again, it may not start up at all.

Ms. Diaz stated that anything we vote on has a price associated to it. An expendable of \$10,000 to teacher training, science or other program. Our resources should be better spent on other programs.

Mr. Vaghasia stated that we have discussed this numerous times. Mr. Gatens put it off, but Mr. Ammerman discussed it when he got here. This is a discretionary item in the process; get rid of soccer and basketball as well. To say that we have never discussed that before is not correct.

Mr. Sprague stated that it was not discussed to be part of the budget and no one came to the Finance Committee Meeting. This is bad policy to vote on items without numbers attached to them. This has to go to a committee for a vote.

Mr. Vaghasia asked if we could reword the motion to be contingent upon a certain dollar value.

Mr. Rubin asked Mr. Ammerman his opinion, which he said came up a month or two ago and Mr. Ammerman looked at it to see if we could get a schedule. He spoke to other Superintendents; Harrington Park started last year, and Old Tappan has a team. Norwood could get into a league with River Vale, Upper Saddle River. If you want to do it, we have the games, but costs have to be factored in, we must look for a teacher first but then look outside. If The Board votes yes tonight then we should do an interest survey. This has importance to some but it will be a lot to others. This promotes students to have allegiance to the school.

Mr. Vaghasia asked about a donation of funds to offset the cost of the program, is that a possibility?

Mr. Snyder said we can vote based on student participation. Mr. Snyder loves sports but agrees with Mr. Sprague as to procedure. Mr. Snyder said we should see participation and guardrail on cost and review after first year.

ACTION ITEMS:

I. APPROVAL OF MINUTES

BE IT RESOLVED, that the Motion to Approve the Minutes of:

September 8, 2014 –Work Session & Executive Session

September 22, 2014 – Regular Meeting & Executive Session

September 29, 2014 – Special Meeting & Executive Session

Moved by: Mr. Ross

Seconded by: Mr. Snyder

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

II. ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “**A1 – A11**”

Moved by: Mr. Ross

Seconded by: Mr. Rubin & Mr. Snyder

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A1. Harassment, Intimidation and Bullying

approve, as per the Chief School Administrator's report, the following HIB Report for September 2014 as they relate to HIB Policy #5131.8:

Reported Cases: 1

Number of Cases open: 0

Number of Cases closed: 1

Number of Incidents determined to be HIB: 0

A2. Fire and Security Drills

post-approve the following fire and security drills for the month of September:

Fire Drill – September 10, 2014

Security Drill – September 24, 2014

A3. CST Services/Placements (Enclosure 1)

approve the child study team services/placements as per Enclosure 1.

A4. Workshop/Conference

approve and post-approve the following conferences/workshops:

- Name: Bernadette Ricco
Conference: VIA Planning Meeting
Location: Northern Valley Curriculum Ctr, Demarest, NJ
Date: 10/31/14
Cost: .00
- Name: Megan O'Neill
Conference: Bergen County School Counselors Assoc.
Location: Paramus, NJ
Date: 10/3/14
Cost: .00
- Name: Megan O'Neill
Conference: HIB Prevention Training Program
Location: Toms River, NJ
Date: 10/15/14
Cost: \$150.00 registration & \$68.86 mileage and tolls
- Name: Sean Ulley, Linda Strickland, Sara Pulgrano, Stephanie Gadaleta
Conference: Instructional Skills Seminar
Location: Northern Valley Curriculum Ctr, Demarest, NJ
Date: 10/10/14
Cost: .00
- Name: Dana Sir

- Conference: Two Worlds are About to Collide – Standards-Based IEP’s
In the CCSS and PARCC Era
- Location: Edison, NJ
- Date: 10/24/14
- Cost: .00
- Name: Megan O’Neill
 - Conference: Is it an IEP, 504 Accommodation Plan or What? Now is the
Time to Get 504 Right
 - Location: Paramus, NJ
 - Date: 11/24/14
 - Cost: Mileage \$3.41
- Name: John Pontrella, Danielle Keller, Marianne Morris,
Charmaine DellaBella, Vito DeLaura, Chelsea Kritzer
 - Conference: Go Math
 - Location: Haworth, NJ
 - Date: 10/1/14
 - Cost: .00
- Name: Bonnie Malora, Catherine Stanzione
 - Conference: PARCC Assessment
 - Location: Northern Valley Curriculum Ctr, Demarest, NJ
 - Date: 9/30/14
 - Cost: .00
- Name: Kyle Kubicki, Sean Ulley, Stephanie Gadaleta, Linda Strickland
 - Conference: Classroom Leadership
 - Location: Northern Valley Curriculum Ctr, Demarest, NJ
 - Date: 10/21/14
 - Cost: .00
- Name: Debra Cicchetti, Catherine Stanzione, Bonnie Malora
 - Conference: Child Study Team Evaluations, How to Use the
Information to Better Understand Students and
Enhance Classroom Instruction
 - Location: Northern Valley Curriculum Ctr, Demarest, NJ
 - Date: 10/3/14
 - Cost: .00
- Name: Megan O’Neill

- Conference: HIB Workshop: How to Utilize I&RS to Support Antibullying Student Remediation
 Location: Lodi, NJ
 Date: 11/21/14
 Cost: Registration-\$99.00, mileage-\$4.65
- Name: Catherine Stanzione
 Conference: An Introduction to the new WISC-V
 Location: Oradell, NJ
 Date: 10/21/14
 Cost: .00
 - Name: Jennifer Cianfaglione
 Conference: Social Studies Curriculum Committee
 Location: Northern Valley Curriculum Ctr, Demarest, NJ
 Date: 11/10/14, 1/8/15, 3/2/15, 4/16/15 & 5/12/15
 Cost: .00
 - Name: Nicole Hill
 Conference: Focusing Common Core Standards on Algebra
 Location: Northern Valley Curriculum Ctr, Demarest, NJ
 Date: 10/14/14
 Cost: .00
 - Name: Fran Orefice
 Conference: NJDOE SCIP Training
 Location: Paramus, NJ
 Date: 10/21/14
 Cost: .00
 - Name: Ann Alberti
 Conference: Literature Leadership Motivation
 Location: Paramus, NJ
 Date: 10/14/14
 Cost: .00
 - Name: Gina McCormack

Conference: Girl's Bullying:Relational Aggression and Guidelines toward Resolution
 Location: Lodi, NJ
 Date: 1/16/15
 Cost: Registration-129.00

A5. Statement of Assurance re use of Paraprofessional Staff (Enclosure 2)

approve the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2014-2015 School Year.

A6. Personnel-Region III

approve Region III to provide a 1:1 Instructional Aide for Student # 266904 for an School/District extracurricular activity, the District will reimburse Region III.

A7. Crowd Control

post-approve Sean Ulley to do crowd control at the rate of \$31.00/session.

A8. Reporting Violence and Vandalism (Enclosure #5)

accept the report and acknowledge the public presentation by the Superintendent of Schools of the 2013-2014 Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).

A9. Marshall Evaluation Plan

approve the Kim Marshall Evaluation Rubrics in evaluating staff for the 2014-2015 school year.

A10. Personnel-New Hire

post-approve the following appointment for the 2014-2015 in accordance with the 2012-2013 salary schedule between the Norwood Board of Education and the Norwood Education Association, until such time as a successor agreement is reached:

NAME	POSITION	RATE	EFFECTIVE
Anne Marie Kugelman	Instructional Aide 1:1 aide for student as needed per her 504 plan	\$16.00/hr. not to exceed 29 hours/week No Benefits	10/9/14

A11. NJ QSAC, Statement of Assurance (Enclosure 6)

approve the QSAC Statement of Assurance (SOA) for the 2014-2015 School Year.

ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative item “A12”

Moved by: Mr. Ross

Seconded by: Mr. Vaghasia

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President		√		
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee		√		
Ms. Sally Diaz, Trustee		√		
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A12. Softball & Baseball Program

approve the establishment of a softball and baseball program for the spring.

Wording amended at meeting:

approve the establishment of a softball and baseball program for the spring, contingent upon the cost not to exceed \$10,000 and there be a level of student participation to field such teams and the establishment of the same will be revisited after the first year.

III. CURRICULUM COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Curriculum items “C1-C2”

Moved by: Mr. Vaghasia

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

C1. TAG Programs (Enclosure 3)

approve the schedule of Outreach Events for our Talented and Gifted Program as budgeted.

C2. Field Trip

approve the following field trip for the 2014-2015 school year:

- 6th Grade

Location: Stokes Forest, NJ School of Conservation

Cost to District: cost information to be approved at a later date

Vendor: Montclair State University

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items “F1-F10”

Moved by: Mr. Rubin

Seconded by: Ms. Diaz

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F1. Disbursements

post-approve September 30, 2014 Electronic Checks totaling \$497,298.58 having been audited and found correct and warrants issued therefore.

approve October 20, 2014 Monthly Disbursements totaling \$277,058.25 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$471,659.12 from the General Account to Payroll Accounts to cover payroll expenditures for the month of September 2014.

F2. Financial Reports

accept the Treasurer's and Secretary's Reports for the months of July and August, 2014, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of October 20, 2014, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F3. Building Use

RESOLVED, that the Norwood Board of Education approves the application for USE OF SCHOOL FACILITIES made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time;

GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE
Norwood Daisy Group	Meeting/Library	10/8/14 3:00pm-4:00pm	None
PTO, 5K Pasta Dinner	Cafeteria	10-/24/14 4pm – 8:30pm	None
Rec Basketball (Additional cost to district to be paid by Norwood Rec)	GYM/**school teams have priority**	nightly 5:30-9:30pm Saturdays 8:30-5:30pm - Now - March	None
Rec Indoor Soccer	GYM/**school teams have priority**	Wednesdays 5:30-9:30pm - -Jan-March	None
8 th Grade Committee, Fall Plant Sale	Patio	10/24/14, 2:45-4:00	None
8 th Grade Committee, Valley Dance Ticket Sales	Cafeteria	10/16/14 & 10/17/14 12-12:30	None

F4. Submission of Comprehensive Maintenance Plan & Form M-1 (Enclosure 4)

approve submission of the Comprehensive Maintenance Plan & Form M1 as per attached enclosure.

F5. Donations

graciously accept the generous donation from Ms. Hyejung Park of \$500 and Ms. Park has requested that the donation be used to support the Norwood Public School soccer program. There are concerns that this donation is not for the school but to offset parent and student costs.

F6. Rescind PTO Donation Language and Reaccept

rescind the wording of the September 22, 2014 voting meeting (F5) and graciously accept the generous donation by the PTO of \$10,000 to offset the costs incurred by the students out of pocket to attend the 7th grade trip to Philadelphia.

F7. Personnel – Substitute Custodian

approve the employment George Leocata as a substitute custodian for the 2014-2015 school year at the rate of \$12.00 per hour.

F8. Transfer of Funds

approve the transfer from Capital Reserve of \$353,903 to Account 12-000-400-931-000 Capital Reserve/transfer to Capital Projects.

F9. Bid for Window Replacements

that the Board of Education approve Joseph A. Cecco, Architect in charge of handling SDA Grant #3740-020-14-1001-G04FEC, advertise for bids for the Window Replacement.

F10. Bid for Upgrade of the Heating System

that the Board of Education approve Joseph A. Cecco, Architect, to advertise for bids for the proposed upgrade to the heating system.

FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to Table Finance item “F11”

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Michael Sprague, President	√			
Mr. Joel Rubin, Vice President	√			
Mr. Edward Cammarata, Trustee	√			
Ms. Sally Diaz, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Mathew Ross, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F11. Bid for HVAC System - TABLED

that the Board of Education approve Joseph A. Cecco, Architect, to advertise for bids for the proposed air conditioning system.

New Business - none

Old Business - none

Public Participation

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Time: 9:16pm

Mr. Kranzler stated that all your interests are valid, but we wanted to go over the facts; Mr. Gatens was approached and thought this was a good idea, Norwood baseball would be willing to raise money for the program, this is for the students to go out and have fun, and this is about a community- routing for a school and taking pride in the community. The process wasn't sprung on the Board and we will do everything as parents to see that it will get done. Norwood has equipment and funds as long as we have interest. If you hadn't gotten back to us, it's your fault.

Mr. Pierorazio said that Club baseball is in the summer and there is nothing during the week except town travel.

Mr. Ross said that you are absolutely right; you can raise the money but donations are not guaranteed in the future so it is hard to vote on that because it is different every year.

Mr. Sprague stated that from a cost perspective, the manner in which this came about, that we never got a piece of paper from any administrator, makes it is hard to vote on any costs that we don't have all the information on.

Mr. Kranzler had ample time to look into it because it was on the last agenda. Basketball is supported by the community and so is soccer. This baseball team would be the supported by community also.

Closed to the Public

Moved by: Mr. Rubin

Seconded by: Mr. Ross

Time: 9:30pm

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Vaghasia

Seconded by: Mr. Rubin

Time: 9:30pm

Motion to adjourn the meeting from Executive Session

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 10:32pm

Respectfully submitted,

Louise A. Napolitano
Business Administrator/Board Secretary