



NORWOOD, NEW JERSEY

MINUTES
BOARD OF EDUCATION
REGULAR MEETING
February 24, 2015
8:00 PM, School Library

MEMBERS OF THE BOARD

Mr. Mathew Ross, President
Mr. Joel Rubin, Vice President
Ms. Sally Diaz, Trustee.
Ms. Elizabeth Giampaglia, Trustee
Mr. William Snyder, Trustee
Mr. Michael Sprague, Trustee
Mr. G.C. Vaghasia, Trustee

Mr. Bert Ammerman, Interim Chief School Administrator
Mrs. Louise Napolitano, School Business Administrator

CALL TO ORDER:

Time: 8:03pm

FLAG SALUTE:

ROLL CALL:

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Mathew Ross, President	√		
Mr. Joel Rubin, Vice President	√		
Ms. Sally Diaz, Trustee	√		
Ms. Elizabeth Giampaglia, Trustee	√		
Mr. William Snyder, Trustee	√		
Mr. Michael Sprague, Trustee	√		
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members__0__

Community Members__3__

OPEN PUBLIC PORTION MEETING ACT STATEMENT:

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record newspaper circulated in the District at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

DISCUSSION OF CORRESPONDENCE: A letter of congratulations from Ms. Ricco to Ella Guzman, 3KE, for being selected winner in the Grade 3-5 Division of the National Neuroscience Contest.

INFORMATIONAL ATTACHMENTS:

- February 2015 Calendar (Attachment A)
- February Enrollment Report (Attachment B)
- February Child Study Team Student Count (Attachment C)

MEETING CALENDAR

Date	TIME	PLACE	PURPOSE
March 9, 2015	7:30PM	Library	Work Session Meeting
March 23, 2015	8:00PM	Library	Regular Meeting

PRESIDENT'S STATEMENT:**COMMITTEE REPORTS:**

1. **Finance Committee** – Mr. Sprague
2. **Building & Grounds** – Mr. Snyder A meeting was held and the committee discussed various issues. The window situation is resolved after the vote this evening since we negotiated the only bid we received and that the company later rescinded due to their error. We negotiated and are satisfied with the company's bid and the last phase of our Rod Grant will be completed after this project. We discussed possible Saturday occupants and we are going ahead with the heating project with the bid that we received. Mark will go ahead subject to board approval with the bleachers in the gym and cages in locker rooms. There is alot of equipment outside in trailers and Mr. Sprague asked for an inventory of what is out in the trailers. The doors were quoted and will be put in the upper hallway and APR. Retrofitting for the light fixtures is planned to be done and can be started during the school year.
3. **Negotiations/Performance & Evaluation** – Mr. Rubin
4. **Curriculum/Technology/Policy** – Mr. Vaghasia
5. **School Business Administrator**- Mrs. Napolitano

Regular Meeting – February 24, 2015

6. Chief School Administrator-Mr. Ammerman

Vito DeLaura – Go Math update will take place at March Meeting

Nicole Hill – Big Ideas update will take place at March Meeting

The Norwood Boy’s Basketball Team won the Championship in Overtime; Mr. Bomzer did a great job and the players were excited.

ACTION ITEMS:**I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

January 5, 2015 – Reorganization Meeting, Work Session and Executive Sessions (2)

January 19, 2015 – Regular Meeting and Executive Session

Moved by: Ms. Giampaglia

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

II. ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “A1 – A11 ”

Moved by: Ms. Diaz

Seconded by: Mr. Sprague

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A1. Harassment, Intimidation and Bullying

approve, as per the Chief School Administrator’s report, the following HIB Report for January 2015 as they relate to HIB Policy #5131.8:

Reported Cases: 0

Number of Cases open: 0

Number of Cases closed: 0

Number of Incidents determined to be HIB: 0

A2. Fire and Security Drills

post-approve the following fire and security drills for the month of January:

Fire Drill – January 20, 2015

Security Drill – January 30, 2015

A3. CST Services/Placements (Enclosure 1)

approve the child study team services/placements as per Enclosure 1.

A4. Workshop/Conference

approve and post-approve the following conferences/workshops:

- Name: Grace Brigida
- Conference: Argument Writing
- Location: Northern Valley Curriculum Center - Demarest
- Date: 1/20/15
- Cost: \$.00

- Name: Tracey Preolo, Harriet Kaplan
Conference: Curriculum Writing – World Language
Location: Northern Valley Curriculum Center – Demarest, NJ
Date: 1/26/15
Cost: \$.00

- Name: Gina McCormack, Fran Orefice, Chris Rzucidlo
Conference: PARCC Training
Location: Saddle Brook, NJ
Date: 1/29/15
Cost: \$.00

- Name: Rose Zara
Conference: Content Area Reading K-5
Location: Northern Valley Curriculum Center - Demarest
Date: 2/2/15
Cost: \$.00

- Name: Tracey Preolo
Conference: Best Practices in the World Language Classroom using
Technology
Location: Northern Valley Curriculum Center – Demarest, NJ
Date: 2/3/15
Cost: \$.00

- Name: Charmaine Della Bella, Jamie Kopf, Harriet Kaplan
Conference: The Emotionally Intelligent Teacher
Location: Northern Valley Curriculum Center – Demarest, NJ
Date: 2/6/15
Cost: \$.00

- Name: Gina McCormack, Fran Orefice
Conference: Bergen County Curriculum Coordinators Meeting
Location: Washington Township, NJ
Date: 2/9/15
Cost: \$.00

- Name: Dana Sir, Megan O'Neill, Fran Orefice
Conference: Section 504 Presentation
Location: Harrington Park, NJ
Date: 2/12/15
Cost: \$.00
- Name: Danielle Keller
Conference: Vocab & Grammar: Supporting Common Core Lang. K-2
Location: Northern Valley Curriculum Center – Demarest, NJ
Date: 2/12/15
Cost: \$0.00
- Name: Jason Simodejka
Conference: Assessment: More Than Just an A
Location: Old Tappan, NJ
Date: 2/12/15
Cost: \$.00
- Name: Megan O'Neill
Conference: HIB and Special Education
Location: Lodi, NJ
Date: 2/13/15
Cost: \$99.00 registration fees & \$10.54 for mileage
- Name: Jennifer Cianfaglione
Conference: Vocab & Grammar: Supporting Common Core Lang. K-2
Location: Northern Valley Curriculum Center – Demarest, NJ
Date: 2/24/15
Cost: \$0.00

A5. Personnel-New Hire

post-approve the following appointment for the 2014-2015 in accordance with the 2012-2013 salary schedule between the Norwood Board of Education and the Norwood Education Association, until such time as a successor agreement is reached:

NAME	POSITION	RATE	EFFECTIVE
Gabrielle Dalmar	Instructional Aide	\$16.00/hr. not to exceed 29 hours/week No Benefits	2/3/15

A6. Policy Reading (Enclosure 2)

approve the second reading of Policy # 3283 as per Enclosure 2.

A7. Substitute Teachers

approve the following substitute teachers for the 2014-2015 school year:

Layla Francesca

Kathryn Durbec

A8. Business Administrator Shared Services Agreement (Enclosure 5)

approve the Business Administrator Shared Services agreement between Northern Valley Regional High School District and the Norwood Board of Education for the 2015-2016 school year.

A9. Social Worker Shared Service Agreement

approve a shared service agreement with the Northvale Board of Education whereas each District will be responsible for .5 of Social Worker's contract, Norwood will pay 75% of Social Worker's health benefit costs and Northvale will pay 25% and Northvale will pay up to 5 days summer pay.

A10. Board Member Code of Ethics (Enclosure 3)

approve the Norwood Board of Education abiding by the following Code of Ethics for School Board Members as per Enclosure 3.

A11. Student Observation

approve Shannon Hampton, a student from St. Thomas Aquinas College, to do required field observation in Jordan Henshaw and Tara Cormican's 1st grade classroom.

approve Chris Pinelli, a student from Bergen Community College, to do required classroom observation in Christie DeStefano and Rose Zara's classrooms.

approve Sarah Harvey, a student of Wilkes University, to complete 15 hours of field observation with Mauro DeSantis.

approve Marni Vallorano, a student at Ramapo College, to complete student observation with the Norwood Child Study Team.

III. CURRICULUM COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Curriculum items “C1-C2”

Moved by: Mr. Vaghasia

Seconded by: Mr. Sprague

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

C1. Field Trips

approve the following field trip for the 2014-2015 school year:

- Grade 1

Location: Turtle Back Zoo

Cost to Student: \$22.00

Cost to District: \$.00

Transportation: Rinaldi Transportation

- Grade 5

Location: Liberty Science Center

Cost to Student: \$44.00

Cost to District: \$.00

Transportation: Coach USA

- Grade 3

Location: NY Botanical Gardens

Cost to Student: TBD

Cost to District: \$25.00

Transportation: Rinaldi Transportation

C2. Stokes Chaperones

approve the following parent chaperones for the Stokes field trip contingent upon a successful criminal background check:

Sheila Labita	Justin Puliatte
Lori Heaney	Ed Cammarata
Allison Passante	Ray Smith
Laura Chaplain	Bill Bajakian
Suzanne Gaffney	SangHyun Kim
Alternates:	
Karen Keaney	Michael Butti

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items “F1- F4, F6 & F8-F9”

Moved by: Mr. Sprague

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F1. Disbursements

post-approve January 31, 2015 Electronic Checks totaling \$160,181.61 having been audited and found correct and warrants issued therefore.

approve February 23, 2015 Monthly Disbursements totaling \$156,064.19 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$495,692.71 from the General Account to Payroll Accounts to cover payroll expenditures for the month of January 2015.

F2. Transfers/Certification of Budgetary Status

authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2014-2015 budget as of January 31, 2015 – there were no transfers in the month of January.

F3. Financial Reports

accept the Treasurer's and Secretary's Reports for the month of January 2015, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of February 23, 2015, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F4. Discard List (Enclosure 4)

approve items for discard as per Enclosure 4.

PUBLIC HEARING**Reading of Bond Ordinance: Refunding of 2006 Series Bonds (Enclosure 6)****F5a. Matters relating Refunding of 2006 Series Bonds (The refunding bond ordinance was introduced by motion of the Board on January 19, 2015).****The following reading of refunding of 2006 Series Bonds (Enclosure 7):**

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE BOROUGH OF NORWOOD IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED MARCH 15, 2006, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$4,747,000, APPROPRIATING NOT TO EXCEED \$3,800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$3,800,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING. RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$3,800,000 PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE BOROUGH OF NORWOOD IN THE COUNTY OF BERGEN, NEW JERSEY AND PROVIDING FOR THE SALE AND THE DELIVERY OF SUCH BONDS.

Motion to open a Public Hearing on the refunding bond ordinance

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 8:15pm

Comments: Mr. Solimine spoke regarding the overview of the refunding project and Reading of the Bond Ordinance. It is now School Bond Law to adopt, advertising and hold a public meeting. We are doing a second reading and adoption of the resolution that authorizes the sale of the bonds by FTN. Savings as of yesterday was approximately \$235,000 or \$21,000 per year at 6.1% total savings - Refunding bonds of 4.1% to 2.8% refinancing is preliminary until the pricing of bonds when rate will be locked in. The school would have to save at least 3% in order to do refunding and Norwood is double that requirement of savings. Norwood has a great credit rating AA, affluent community with a low debt margin. 2.8% is a blended average of the refunding.

Motion to close the public hearing:

Moved by: Mr. Sprague

Seconded by: Mr. Rubin

Time: 8:20pm

FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve final adoption of refunding bond ordinance described in

Finance item "F5a"

Moved by: Mr. Sprague

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F5b. Motion to approve the attached resolution (Enclosure 8) determining the form of the bonds and other details of sale:

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$3,800,000 PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE BOROUGH OF NORWOOD IN THE COUNTY OF BERGEN, NEW JERSEY AND PROVIDING FOR THE SALE AND THE DELIVERY OF SUCH BONDS (copy attached)

FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve final adoption of refunding bond ordinance described in

Finance item "F5b"

Moved by: Mr. Sprague

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F6. Building Use 2014-2015

RESOLVED, that the Norwood Board of Education **Post Approves/Approves** the application for USE OF SCHOOL FACILITIES made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time:

GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE
Rec. Basketball	Café/picture day	2/7/15; 8:00am-2:00pm	None
Norwood PTO	Library/Girls' Leadership	3/5, 3/12, 3/19, 3/26/15; 4:30pm-6:30pm	None
8 th Grade Committee	APR/Café – Valley Dance	3/27/15; 4:00pm-10:00pm	None
Boy Scouts	APR/Eagle Scout Court of Honor	6/27/15; 4:00pm-6:00pm	None
BSAK Basketball Camp	Gym/Camp	2/17/15-2/20/15 9:00am-2:00pm	\$1000
8 th Grade Committee	APR – Distribution of See's candy	2/13/15 2:30-4:00pm	None

F7. Reglazing and Window Replacement - VOTED ON AT WORK SESSION

WHEREAS, the Norwood Board of Education (hereinafter referred to as the “Board”) advertised for bids for the Re-glazing and Window Replacement at Norwood Public School Project (hereinafter referred to as the “Project”); and

WHEREAS, on December 2, 2014, the Board received one (1) bid for the Project, from R.D. Architectural Products, Inc. (hereinafter referred to as “R.D.”), with a base bid in the amount of \$108,100.00; and

WHEREAS, at its meeting on December 15, 2014, the Board awarded a contract to R.D.; and

WHEREAS, on January 20, 2015, R.D. advised the Architect that upon taking field measurements it learned that it made an error in the calculation of the contract sum and rescinded its contract; and

WHEREAS, the Board has twice advertised for bids for the Project and has received no bids upon which an award can be made; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(c), the Board may negotiate a contract after having received no bids on two occasions.

NOW, THEREFORE, BE IT RESOLVED that the contract awarded to R.D. Architectural Products, Inc. is hereby rescinded, with a complete reservation of all rights and remedies available to the Board under the bid bond and applicable law.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board Secretary/Business Administrator and the Architect to negotiate a contract for the project in accordance with N.J.S.A. 18A:18A-5(c), in the best interests of the School.

F8. Heating Upgrade

approve awarding the bid for the heating upgrade to Pennetta Industrial Automation for \$257,000.00 pending attorney review.

F9. Donation

approve the donation of a drum set valued at \$500.00 from Mrs. Diaz.

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance item "F10"

Moved by: Mr. Sprague

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F10. Window Re-Glazing & Replacement-

WHEREAS, the Norwood Board of Education (hereinafter referred to as the "Board") advertised for bids for the Re-glazing and Window Replacement at Norwood Public School (hereinafter referred to as the "Project"); and

WHEREAS, on December 2, 2014, the Board received one (1) bid for the Project, from R.D. Architectural Products, Inc. (hereinafter referred to as "R.D."), with a base bid in the amount of \$108,100; and

WHEREAS, at its meeting on December 15, 2014, the Board awarded a contract to R.D.; and

WHEREAS, on January 20, 2015, R.D. advised the Architect that upon taking field measurements it learned that it made an error in the calculation of the contract sum and rescinded its contract; and

WHEREAS, at its meeting on February 2, 2015, the Board rescinded the contract awarded to R.D., with a complete reservation of all rights and remedies available to the Board under the bid bond and applicable law; and

WHEREAS, the Board has twice advertised for bids for the Project and has received no bids upon which an award can be made; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(c), the Board may negotiate a contract after having received no bids on two (2) occasions; and

WHEREAS, negotiations were conducted with all interested contractors; and

WHEREAS, R.D. submitted a negotiated total contract price of \$146,000;

WHEREAS, there were no modifications to the terms, conditions, restrictions and specifications that were the subject of competitive bidding pertaining to the Project; and

WHEREAS, the Board is desirous of awarding the contract for the Project to R.D. as aforesaid.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The contract for the Project is hereby awarded to R.D. in the amount of \$146,000.
2. There were no modifications made to the terms, conditions, restrictions and specifications that were the subject of competitive bidding pertaining to the Project.

3. This award is expressly conditioned upon the Contractor furnishing the requisite insurance certificate and performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Architect is hereby directed to draft the agreement with the successful contractor consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

New Business – none

Old Business - none

Public Participation

Moved by: Mr. Ross

Seconded by: Mr. Vaghasia

Time: 8:35pm

Closed to the Public

Moved by: Mr. Ross

Seconded by: Mr. Vaghasia

Time: 8:36pm

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr Ross

Seconded by: Mr. Vaghasia

Time: 8:40pm

Motion to adjourn the meeting from Executive Session

Moved by: Mr. Sprague

Seconded by: Mr. Ross

Time: 10:18pm

Respectfully submitted,

Louise A. Napolitano
Business Administrator/Board Secretary