



NORWOOD, NEW JERSEY

**AGENDA**  
**BOARD OF EDUCATION**  
**REGULAR MEETING**  
**March 23, 2015**  
**8:00 PM, APR**

**MEMBERS OF THE BOARD**

- Mr. Mathew Ross, President
- Mr. Joel Rubin, Vice President
- Ms. Sally Diaz, Trustee.
- Ms. Elizabeth Giampaglia, Trustee
- Mr. William Snyder, Trustee
- Mr. Michael Sprague, Trustee
- Mr. G.C. Vaghasia, Trustee

Mr. Bert Ammerman, Interim Chief School Administrator  
 Mrs. Louise Napolitano, School Business Administrator

**CALL TO ORDER:**

**Time: 8:00pm**

**FLAG SALUTE:**

**ROLL CALL:**

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Mathew Ross, President		√	
Mr. Joel Rubin, Vice President	√		
Ms. Sally Diaz, Trustee	√		
Ms. Elizabeth Giampaglia, Trustee	√		
Mr. William Snyder, Trustee	√		
Mr. Michael Sprague, Trustee	√		
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members\_\_18\_\_

Community Members\_\_12\_\_

**OPEN PUBLIC PORTION MEETING ACT STATEMENT:**

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record newspaper circulated in the District at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

**DISCUSSION OF CORRESPONDENCE:****INFORMATIONAL ATTACHMENTS:**

- March 2015 Calendar (Attachment A)
- March Enrollment Report (Attachment B)
- March Child Study Team Student Count (Attachment C)

**MEETING CALENDAR**

<b>Date</b>	<b>TIME</b>	<b>PLACE</b>	<b>PURPOSE</b>
April 14, 2015	7:30PM	Library	Work Session Meeting
April 27, 2015	8:00PM	Library	Regular Meeting

**PRESIDENT'S STATEMENT:****COMMITTEE REPORTS:**1. **Finance Committee** – Mr. Sprague

- Mr. Sprague said that the contract is very fair to the teachers and secretaries and he is glad that it was approved today but because it took so long, it's time to start over again. He was not permitted to be involved but would like to comment on the matter. He was elected a long time ago and was involved in two or three agreements before he was precluded by law because his wife is part of the NEA at another school. The negotiation procedure is a process and for the Union to say the Board was taking advantage for the past 20 years is delusional. Each contract must be done judicially and voted on by the majority. This year was the same, however, there were very malicious feelings in the negotiations i.e. job actions, taking down the bulletin boards after Back to School Night. It is embarrassing because we treat everyone as professionals and when actions are taken like that it is not professional; credibility is lost. Everyone must rely on their representatives to negotiate for them because when you represent yourself objectivity goes out the window. Everyone needs to use professional advice. Three teachers retired with over 100 years combined service and the union refused to participate in the dinner. The PTO, Mayor and Council praised the teachers for their years of service along with the administrators and board members. It was a big disgrace that the dinner did not take place as if had for decades and that personal emotions could not be separated from the issues. Mr. Sprague thanked the negotiation committee, Ed Cammarata, Joel Rubin and Sally Diaz for their time and efforts and asked the the next negotiation gets done expeditiously.

2. **Building & Grounds** – Mr. Snyder
3. **Negotiations/Performance & Evaluation** – Mr. Rubin
4. **Curriculum/Technology/Policy** – Mr. Vaghasia
5. **School Business Administrator**-Mrs. Napolitano
6. **Chief School Administrator**-Mr. Ammerman

-Vito DeLaura – Go Math update- Mr. DeLaura stated that the rigor of GoMath seems to be going well, and he has informed Gina and Fran. Mr. Ammerman asked for feedback in regard to the students and Mr. Vaghasia asked if there were parental questions. Mr. DeLaura replied that they liked the different components and that it's like driving somewhere; you find your way around a roadblock, you don't stop. There are models in the text to help and online tools that are helpful. The parents are much more comfortable than in the beginning of the year and they're enjoying it.

-Nicole Hill – Big Ideas update – I concur with Mr. DeLaura; there is more differentiation for next year and with on-line sources, it is easy to do as the questions are similar to the PARCC and it's going well. Mr. Vaghasia stated the concern with the timeline from parents and limits because of timeframe, were you able to cope with it? Ms. Hill responded that we can do Math all day long; Old Tappan is on Chapter 8 and we're on Chapter 6; we are a little behind, but we're getting there. Perhaps a longer block of time would be helpful but for the most part, we're getting through. Mr. Rubin asked if the block period is for 6/7/8 graders but Ms. Hill responded that it would be helpful for 8<sup>th</sup> grade.

-Mr. Ammerman is meeting with Ms. Raupers for much of the morning tomorrow. Most of the teacher's time has been spent on PARCC; the test itself is taking away from instruction time. The concept is good, Ms. McCormack will be going out to the middle schools to look at all kinds of units that the other middle schools are exposing to the students to which may change the overall middle school concept here and Ms. Raupers will assist going forward.

**ACTION ITEMS:****I. APPROVAL OF MINUTES**

BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

February 2, 2015 –Work Session Meeting and Executive Session

February 23, 2015 – Regular Meeting and Executive Session

Moved by: Mr. Sprague

Seconded by: Mr. Vaghasia

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President				√
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**II. ADMINISTRATIVE COMMITTEE**

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “A1 – A13”

Moved by: Mr. Vaghasia

Seconded by: Ms. Diaz

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President				√
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**A1. Harassment, Intimidation and Bullying**

approve, as per the Chief School Administrator's report, the following HIB Report for February, 2015 as they relate to HIB Policy #5131.8:

Reported Cases: 0

Number of Cases open: 0

Number of Cases closed: 0

Number of Incidents determined to be HIB: 0

**A2. Fire and Security Drills**

post-approve the following fire and security drills for the month of January:

Fire Drill – February 25, 2015

Security Drill – February 27, 2015

**A3. CST Services/Placements**

approve the child study team services/placements as per Enclosure 1.

**A4. Workshop/Conference**

approve and post-approve the following conferences/workshops:

- Name: Marianne Morris  
Conference: Vocabulary & Grammar Supporting Common Core Lang.  
Location: NVCC, Demarest, NJ  
Date: 2/12/15  
Cost: \$.00
- Name: Ann Alberti  
Conference: Literacy Leadership Coaching  
Location: Paramus, NJ  
Date: 2/26/15  
Cost: \$.00
- Name: Lauren Rondinelli  
Conference: Executive Functioning  
Location: NVCC, Demarest, NJ  
Date: 3/11/15  
Cost: \$.00
- Name: Alison Griffith  
Conference: Coaching Workshop  
Location: NV Old Tappan, NJ  
Date: 3/12/15  
Cost: \$.00

- Name: Gina McCormack, Megan O'Neill  
Conference: HIB Training  
Location: NVCC, Demarest, NJ  
Date: 3/17/5  
Cost: \$.00
  
- Name: Tara Cormican, Jennifer Cianfaglione, Danielle Keller,  
Bonnie Malora, Catherine Stanzione  
Conference: Student Collaboration: Supporting Success with CCSS &  
PARCC  
Location: NVCC, Demarest, NJ  
Date: 3/23/15  
Cost: \$.00
  
- Name: Kyle Kubicki  
Conference: Instructional Skills Seminar  
Location: NVCC, Demarest, NJ  
Date: 3/27/15  
Cost: \$.00
  
- Name: Sean Ulley  
Conference: Instructional Skills Seminar  
Location: NVCC, Demarest, NJ  
Date: 3/27/15  
Cost: \$.00
  
- Name: Gina McCormack & Fran Orefice  
Conference: Bergen County Curriculum Consortium  
Location: Westwood, NJ  
Date: 4/1/15  
Cost: \$.00
  
- Name: Mauro DeSantis, Jason Simodejka  
Conference: Student Collaboration: Supporting Success with CCSS &  
PARCC  
Location: NVCC, Demarest, NJ  
Date: 4/14/15  
Cost: \$.00

- Name: Megan O'Neill  
Conference: Bergen County School Counselors Assoc Meeting  
Location: Washington Twsp, NJ  
Date: 4/17/15  
Cost: \$4.03 for mileage
  
- Name: Bernadette Ricco  
Conference: Identification for TAG Program  
Location: NVCC, Demarest, NJ  
Date: 4/21/15  
Cost: \$.00
  
- Name: Jamie Kopf, John Pontrella  
Conference: Paramus Summer Institute on the Teaching of Reading  
Location: Paramus, NJ  
Date: July 13-16, 2015  
Cost: \$850.00 total
  
- Name: Mary Grace Brigida, Jennifer Cianfaglione, Stephanie Gadaleta, Danielle Keller, Linda Strickland, John Pontrella  
Conference: Paramus Summer Institute on the Teaching of Writing  
Location: Paramus, NJ  
Date: July 27-30, 2015  
Cost: \$2,200.00 total

**A5. Substitute Teachers**

approve the following substitute teacher for the 2014-2015 school year:

Gayle McElroy  
Eileen Kruimer  
Meghan Cruise

**A6. Leave of Absence**

approve a leave of absence without pay for John Kline for the 2015-2016 school year. (Benefits were terminated 8/1/14.)

**A7. Board Meeting Dates**

approve the updated list of Board meeting dates as per Enclosure 2.

**A8. Student Teacher**

approve the following students to do student teaching:

Name: Julia Mazza  
 School: Ramapo College  
 Placement: Kindergarten, Mrs. Kiss  
 Dates: 9/8/15-12/4/15

Name: Chelsea Ommundsen  
 School: Long Island University, Rockland  
 Placement: Rose Zara  
 Dates: 9/8/15-12/11/15

Name: Daina Hang  
 School: Ramapo College  
 Placement: Chelsea Kritzer & Nicole Hill  
 Dates: 9/3/15-11/4/15 & 11/9/15-12/18/15

Name: Dahlia Schudrich  
 School: Ramapo College  
 Placement: Lauren McKinley & Leigh Bomzer  
 Dates: 9/3/15-11/4/15 & 11/9/15-12/18/15

**A9. School Show Stipends**

approve the following stipends for the 2014-2015 production of Beauty and the Beast. All stipends for the show are being funded via the school play account.

Name	Service	Payment
Lauren Bensen	Choreography	\$1,500
Lauren Bensen	Acting Coach	\$500
Kyle Kubicki	Sound Technician	\$500
Sean Ulley	Sound Technician	\$500
Jillian DiBlasio	Videography	\$500 (+50% DVD sales at shows)
Barbara Cianella	Pianist	\$1,200
Christine Clear	Musical Arrangement	\$250
Christine Clear	Clarinet / Oboe	\$400
Rich Silverstein	Percussion	\$400
Aaron Staluppi	Tuba	\$400
Jennifer Shipon	Flute	\$400

**A10. Job Descriptions**

approve the following job descriptions as per Enclosure 4:  
 School Secretary (4A)  
 Secretary to the Principal (4B)  
 Confidential Secretary to the CSA (4C)



**A11. Tuition Student**

post-approve an Old Tappan tuition student, #197125, to attend classes in Norwood at a rate of \$5,883.00.

**A12. Home Instruction**

approve Lynne DiGiorgio to provide home instruction services for student #226089.

**A13. Student Observation**

post-approve the following student to do 3 hours of observation with the school nurse:

Name: Kellie Mason  
 School: Dominican College  
 Placement: Ms. Froeder  
 Date: 3/18/15

**III. CURRICULUM COMMITTEE**

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Curriculum items “C1- C5”  
 Moved by: Ms. Diaz  
 Seconded by: Mr. Snyder  
 Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President				√
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**C1. Field Trips**

rescind the following field trip approved February 24, 2015:

- Grade 3
  - Location: NY Botanical Gardens
  - Cost to Student: TBD
  - Cost to District: \$25.00
  - Transportation: Rinaldi Transportation

approve the following field trips for the 2014-2015 school year:

- Grade 3
  - Location: NY Botanical Gardens
  - Cost to Student: \$25.00
  - Cost to District: \$.00
  - Transportation: Rinaldi Transportation
  
- Grade 3-8 selected students – William P. Dorney Poetry Festival
  - Location: NV Demarest
  - Cost to Student: \$.00
  - Cost to District: \$75.00 entry fee
  - Transportation: cost to be shared with other Districts, approx. \$100.00
  
- Select Chorus Students
  - Location: MEBCI Treble Chorus Festival, Fairlawn NJ
  - Cost to Student: \$30.00
  - Cost to District: \$190.00
  - Transportation: Self-provided
  
- Select Band Students
  - Location: Elementary Honors Band Festival, Maplewood, NJ
  - Cost to Student: \$15.00
  - Cost to District: \$180.00
  - Transportation: Self-provided

**C2. Course for Approval**

approve the following course(s) for approval:

- a. Name: Courtney Bullen  
 Course: School String Fleet Maintenance  
 Credits: 3  
 Date: 6/29/15-7/3/15  
 Institution: University of Hartford
  
- b. Name: Courtney Bullen  
 Course: Kodaly Level 1 Training  
 Credits: 6.5  
 Date: 7/20/15-7/31/15  
 Institution: University of Hartford

**C3. Washington DC Chaperones**

approve the following parent chaperones for the Washington DC field trip contingent upon a successful criminal background check:

- Mrs. Carney
- Mrs. Bonhotal

**C4. Philadelphia Chaperones**

approve the following parent chaperones for the Philadelphia field trip contingent upon a successful criminal background check:

- Mr. Callender
- Mrs. Levenshus

**C5. Philadelphia Staff Chaperones**

approve the following staff chaperones for the Philadelphia field trip:

- |              |                               |
|--------------|-------------------------------|
| Fran Orefice | Christy DeStefano             |
| Anna Froeder | Jason Simodejka               |
| Trish McGee  | Lauren Rondinelli             |
| Lisa Mazurek | Melissa Bonte (N.V. employee) |

**IV. FINANCE COMMITTEE**

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items “F1- F5”  
 Moved by: Mr. Sprague  
 Seconded by: Ms. Giampaglia  
 Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President				√
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**F1. Disbursements**

post-approve February 28, 2015 Electronic Checks totaling \$ 197,802.63 having been audited and found correct and warrants issued therefore.

approve March 23, 2015 Monthly Disbursements totaling \$ 205,569.17 having been audited and found correct and warrants issued therefore.

post-approve the wire transfer of funds in the amount of \$ 482,829.47 from the General Account to Payroll Accounts to cover payroll expenditures for the month of February 2015.

**F2. Transfers/Certification of Budgetary Status, (Enclosure 3)**

authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2014-2015 budget as of February 28, 2015 as per Enclosure No. 3.

**F3. Financial Reports**

accept the Treasurer's and Secretary's Reports for the month of February, 2015, pursuant to N.J.A.C. 6:20-2.13(e)\*, we certify that as of March 23, 2015, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)\* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**F4. Educational Data Services, Inc. contract**

approve the contract with Ed Data Services for the 2015-2016 school year at a cost of \$750.00.

**F5. Donation**

graciously accept the donation from the PTO of \$14,500.00. The PTO has requested these funds be used to assist in the purchase of technological items that will enrich science instruction, equipment that will enrich the music program, and audio visual equipment that will expand the production capabilities of Norwood Network News.

**\*F6. Tentative Adoption of 2015-2016 Budget- VOTED ON AT WORK SESSION**

approve and submit the 2015-16 preliminary budget to the County Superintendent as follows:

General Fund	\$10,444,331
Special Revenue Fund	\$ 129,432
Debt Service Fund	\$ 454,008
Transfer from Capital Reserve	\$ 426,361

which will require a tax levy of \$9,196,223 for General Fund and \$439,747 for Debt Service.

The transfer from Capital Reserve is allocated for \$14,261 to offset debt service and \$412,100 for Capital Projects.

**IV. FINANCE COMMITTEE**

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance item “F7”

Moved by: Ms. Diaz

Seconded by: Ms. Giampaglia

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President				√
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee			√	
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

**F7. NEA AGREEMENT**

WHEREAS, the Norwood Board of Education (hereinafter referred to as the "Board") and the Norwood Education Association (hereinafter referred to as the "Association") have negotiated a successor collective negotiations agreement (hereinafter referred to as the "CNA") for the 2013-2014, 2014-2015 and 2015-2016 school years; and

WHEREAS, the Association has, by a majority vote of its membership, ratified the CNA.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby ratifies and approves of the terms of the CNA for the 2013-2014, 2014-2015 and 2015-2016 school years, which is attached to this Resolution and made a part hereof; and

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the CNA by and between the Board and the Association

**New Business - none**

**Old Business - none**

**Public Participation**

Moved by: Mr. Vaghasia

Seconded by: Ms. Diaz

Time: 8:36pm

-Jack Hausmann read a letter regarding Senior Service. This past Friday he was informed that he could not be in the Gym class which he had requested 6 months ago with the gym teachers. He was accepted to 8 of 10 universities and was planning on doing his senior service in the gym classes and was informed that there are only 2 spots available, and he was omitted. He needs to fulfill his senior service requirement and was not given the courtesy of being informed sooner of this rule change.

-Mr. Ammerman stated that it was very well said, and fortunately, Mr. Ammerman started the Senior Service program 22 years ago. The program was stopped and reinstated with the idea of giving back to the community. Students must have a good GPA and be in good standing at the High School. There would be weekly observations, 1 student to 1 teacher, and certain guidelines must be met. 3 students to 1 teacher is not acceptable. Last year's program was not impressive. Students need to be professional and be given appropriate tasks. He will contact Mrs. Haller from the high school to resolve this issue and may be willing to make an exception. There will be more controls and guidelines set forth this year.

-Mr. Cammarata would like next year's calendar to be revised; Winter and Spring breaks should coincide with the other schools in the Valley, Start Date, and Jewish Holidays. Perhaps this can be discussed at a Joint Boards Meeting.

**Closed to the Public**

Moved by: Mr. Sprague

Seconded by: Mr. Vaghasia

Time: 8:50pm

**Adjournment to Executive Session**

**RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.**

Moved by: Mr. Sprague  
Seconded by: Mr. Vaghasia  
Time: 8:57pm

**Motion to adjourn the meeting from Executive Session**

Moved by: Mr. Rubin  
Seconded by: Ms. Giampaglia  
Time: 10:05pm

Respectfully submitted,

Louise A. Napolitano  
Business Administrator/Board Secretary