



**NORWOOD
PUBLIC
SCHOOL**
NORWOOD, NEW JERSEY

**MINUTES
BOARD OF EDUCATION
REGULAR MEETING
April 27, 2015
8:00 PM, School Library**

MEMBERS OF THE BOARD

Mr. Mathew Ross, President
Mr. Joel Rubin, Vice President
Ms. Sally Diaz, Trustee.
Ms. Elizabeth Giampaglia, Trustee
Mr. William Snyder, Trustee
Mr. Michael Sprague, Trustee
Mr. G.C. Vaghasia, Trustee

Mr. Bert Ammerman, Interim Chief School Administrator
Mrs. Louise Napolitano, School Business Administrator

CALL TO ORDER:

Time: 8:03pm

FLAG SALUTE:

ROLL CALL:

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Mathew Ross, President	√		
Mr. Joel Rubin, Vice President	√		
Ms. Sally Diaz, Trustee	√		
Ms. Elizabeth Giampaglia, Trustee	√		
Mr. William Snyder, Trustee	√		
Mr. Michael Sprague, Trustee	√		
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members__1__

Community Members__3__

OPEN PUBLIC PORTION MEETING ACT STATEMENT:

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record newspaper circulated in the District at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

DISCUSSION OF CORRESPONDENCE:**INFORMATIONAL ATTACHMENTS:**

- April 2015 Calendar (Attachment A)
- April Enrollment Report (Attachment B)
- April Child Study Team Student Count (Attachment C)

MEETING CALENDAR

Date	TIME	PLACE	PURPOSE
May 4, 2015	7:30	APR	Public Hearing on the budget
May 4, 2015	Immediately following	APR	Work Session Meeting
May 18, 2015	8:00	School Library	Regular Meeting

PRESIDENT'S STATEMENT:**COMMITTEE REPORTS:**

1. **Finance Committee** – Mr. Sprague
2. **Building & Grounds** – Mr. Sprague
3. **Negotiations/Performance & Evaluation** – Mr. Rubin
4. **Curriculum/Technology/Policy** – Mr. Vaghasia
5. **School Business Administrator**-Mrs. Napolitano
6. **Chief School Administrator**-Mr. Ammerman The coyote issue has been resolved and campus is open again. The Musical was great. Softball and Baseball teams have started their seasons. The new Superintendent is meeting with Gina McCormack to begin the transition. There is a meeting with staff of the Wildlife Commission at 7pm tomorrow night.

I. APPROVAL OF MINUTES

BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

March 9, 2015 –Work Session Meeting and Executive Session

March 23, 2015 – Regular Meeting and Executive Session

Moved by: Mr. Snyder

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

II. ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “A1 – A15”

Moved by: Ms. Diaz

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√		“A14”	
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A1. Harassment, Intimidation and Bullying

Approve, as per the Chief School Administrator's report, the following HIB Report for March, 2015 as they relate to HIB Policy #5131.8:

Reported Cases: 3 - #'s 2014-2015#6, 2014-2015#7 & 2014-2015#8

Numbers of Cases open: 3

Number of Cases closed: 3

Number of Incidents determined to be HIB: 0

A2. Fire and Security Drills

Post-approve the following fire and security drills for the month of March:

Fire Drill – March 25, 2015

Security Drill – March 31, 2015

A3. CST Services/Placements

Approve the child study team services/placements as per Enclosure 1.

A4. Workshop/Conference

Approve and post-approve the following conferences/workshops:

- Name: Lisa Mazurek
Conference: Social Studies Curriculum Writing
Location: NVCC, Demarest, NJ
Date: 3/19/15
Cost: \$85.00 sub
- Name: Nicole Hill
Conference: Assessment Writing
Location: NVCC, Demarest, NJ
Date: 3/24/15
Cost: \$85.00 sub
- Name: Dana Sir
Conference: NJSEAA County Meeting
Location: Ridgewood, NJ
Date: 3/25/15
Cost: \$.00
- Name: Debra Cicchetti
Conference: Social Workers Workshop
Location: Oradell, NJ
Date: 3/25/15
Cost: \$.00

- Name: Sara Pulgrano
Conference: Instructional Skills Seminar IV
Location: NVCC, Demarest, NJ
Date: 3/26/15
Cost: \$85.00 sub

- Name: Michelle Rienas
Conference: Vendor Resource Day, BELS School Library Consortium
Location: River Vale, NJ
Date: 3/30/15
Cost: \$.00

- Name: Lisa Baird, Theresa Sullivan
Conference: Student Collaboration: Supporting Success with CCSS & PARCC
Location: NVCC, Demarest, NJ
Date: 3/31/15
Cost: \$85.00 each- sub

- Name: Harriet Kaplan
Conference: Writing Curriculum
Location: NVCC, Demarest, NJ
Date: 3/31/15
Cost: \$85.00 sub

- Name: Tracey Preolo, Harriet Kaplan
Conference: World Language Curriculum Writing
Location: NVCC, Demarest, NJ
Date: 4/14/15
Cost: \$85.00 each- sub

- Name: Christie DeStefano
Conference: Student Collaboration on PARCC
Location: NVCC, Demarest, NJ
Date: 4/14/15
Cost: \$85.00 sub

- Name: Patricia McGee, Terry Sullivan
Conference: Assessment Meeting
Location: NVCC, Demarest, NJ
Date: 4/16/15
Cost: \$85.00 each – sub

- Name: Rose Zara
Conference: Content Area Reading, K-5
Location: NVCC, Demarest, NJ
Date: 4/17/15
Cost: \$85.00 sub

- Name: Megan O’Neill
Conference: NV Counselor’s Meeting
Location: Demarest, NJ
Date: 4/16/15
Cost: \$.00

- Name: Ann Alberti
Conference: Literacy Coaching
Location: Paramus, NJ
Date: 4/23/15
Cost: \$.00

- Name: Michele Rienas
Conference: Judy Freeman’s Winner Workshop
Location: Paramus, NJ
Date: 4/24/15
Cost: \$.00

- Name: Anna Froeder
Conference: The HPV Epidemic
Location: Hackensack, NJ
Date: 4/28/15
Cost: \$175.00 sub, \$6.98, mileage

- Name: Gina McCormack, Fran Orefice, Roseann Vetter
Conference: Realtime User Group Meeting
Location: Clifton, NJ
Date: 5/8/15
Cost: \$.00

- Name: Fran Orefice
Conference: Spring Leadership Workshop
Location: Paramus, NJ
Date: 5/27/15
Cost: \$20.00 registration fee (estimated)

- Name: Mark Meyers
Conference: Indoor Air Quality
Location: Mahwah, NJ
Date: 5/22/15
Cost: \$.00

A5. Literacy Field Work Placement

Approve the following Ramapo College students to complete 25 hours in the fall of 2015 with the following cooperating teachers:

Student	Cooperating Teacher
Christina Mastrofilippo	Jen Cianfaglione
Amanda Mol	Stephanie Gadaleta
Nicole Hirschler	Danielle Keller
Dana Smith	Sara Pulgrano
Danielle Traynor	Tara Cormican
Amber Miller	Chelsea Kritzer

A6. Job Descriptions

Approve the following job descriptions as per Enclosure 2:

Principal (2A)
Learning Disabilities Teacher Consultant (2B)
CST Secretary (2C)
Instructional Aide (2D)

A7. Student Observation

Post-approve the following student to do 1 day of observation with the school nurse:

Name: Kyra Scaglione
School: Dominican College
Placement: Ms. Froeder
Date: 3/31/15

A8. Stipend Position

Rescind to following position for 2014-2015:

NAME	POSITION	RATE
Courtney Bullen	Music Show Coordinator	\$4,000.00

Post-approve the following positions for 2014-2015:

NAME	POSITION	RATE
Courtney Bullen	Music Show Coordinator	\$2,000.00
Jordan Henshaw	Music Show Coordinator	\$2,000.00

A9. Personnel – Position Change

Post-approve the following change in contract effective 4/13/15:

NAME	POSITION	RATE
Shelly Esposito	From .8 FTE Speech To .9 FTE Speech	*\$81,615.60

* includes longevity and off-guide increase

A10. Pension and Health Benefit Reform

approve the attached Resolution (Enclosure 3) urging the state Legislature and Governor to ensure that employer's costs for teacher pensions and post-retirement medical benefits are not transferred to local school district.

A11. Maternity Related Family Leave

Approve the following request:

Name	Position	Request
Lisa Baird	Resource Center Teacher	FMLA Leave

FMLA Leave: Paid using 40 sick days

Leave effective: September 1, 2015 not to exceed 12 weeks with benefits in accordance with Family Leave Guidelines.

Anticipated return date: 12/14/15

A12. Lateral Movements

Approve the following lateral movements on the salary guide:

Name	From	To
May 1, 2014		
Jennifer Cianfaglione	BA, Step 1 \$42,599.00	MA, Step 1 \$48,244.00
DeStefano, Christie	BA+15, Step 6 \$47,935.00	BA+30, Step 6 \$49,785.00
*Froeder, Anna	MA+15, Step 16 \$77,591.00	MA+30, Step 16 \$80,041.00
Rausa, Alaina	BA, Step 3 \$43,785.00	BA+15, Step 3 \$45,535.00
Nov. 1, 2014		
*DeLaura, Vito	MA, Step 16 \$74,701.00	MA+15, Step 16 \$76,801.00
DeStefano, Christie	BA+30, Step 7 \$52,338.00	MA, Step 7 \$54,788.00
*Malora, Bonnie	MA+15, Step 16 \$77,591.00	MA+30, Step 16 \$80,041.00
*Princing, Laurie	BA, Step 15 \$66,241.00	BA+15, Step 15 \$68,441.00

*without longevity & off-guide increase

A13. Personnel – Non-Tenured Teachers

Approve the following Non-Tenured Teachers for the 2015-2016:

NAME	STATUS	ASSIGNMENT	PLACEMENT	EFFECTIVE	RATE
Jennifer Cianfaglione	NT-3	Elementary	MA, Step 3	9/1/15	51,578.00
Tara Cormican	NT-3	Elementary	MA, Step 3	9/1/15	51,578.00
Christie DeStefano	NT-3	Special Education	MA+30, Step 8	9/1/15	59,803.00
Mauro DeSantis	NT-3	ESL	MA, Step 3	9/1/15	51,578.00
Danielle Keller	NT-3	Elementary	MA, Step 3	9/1/15	51,578.00
Jason Simodejka	NT-3	Technology	MA, Step 3	9/1/15	51,578.00
Stephanie Gadaleta	NT-2	Elementary	BA, Step 2	9/1/15	45,089.00
Kyle Kubicki	NT-2	General Music	BA, Step 2	9/1/15	45,089.00
Megan O'Neill	NT-2	Guidance Counselor	MA, Step 2	9/1/15	51,078.00
Sara Pulgrano	NT-2	Elementary	BA, Step 2	9/1/15	45,089.00
Linda Strickland	NT-2	Elementary	BA, Step 2	9/1/15	45,089.00

A14. Transportation

Approve the following parent chaperones self-driven transportation to the Hershey Park music department field trip as follows (for insurance coverage purposes):

Mrs. Diaz, driver	Mr. Miller, driver
Mrs. Brossard	Mr. Oh
Mrs. Plant	Dr. Levenshus
Ms. Liu	

A15. Employee Contracts

approve the following three-year contracts as per Enclosure 5:

NAME	POSITION	SALARY 15-16	ENCLOSURE#
Mark Meyers	Supervisor of B&G	\$76,515.00	5A
Chris Rzucidlo	Network Administrator	\$59,649.00	5B
Susan Sullivan	Secretary to the School Business Administrator	\$37,990.00	5C

Motion to approve Administrative items “A16”

Moved by: Ms. Diaz

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee			√	
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A16. Administrator Contracts

Approve the following contracts for the 2015-2016 school year as per Enclosure 6:

NAME	POSITION	SALARY	ENCLOSURE#
Gina McCormack	Principal	\$112,000.00	6A
Fran Orefice	Instructional Supervisor	\$99,500.00	6B
Dana Sir	Director of Special Services	\$99,425.00	6C

Mr. Ross notes that negotiations committee worked diligently on these positions. Mr. Sprague notes that when Norwood hires a full time CSA with the benefits and merit, these positions may not be sustainable. He thanked the Negotiations Committee for their work.

III. CURRICULUM COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Curriculum items “C1- C4”

Moved by: Mr. Vaghasia

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee			√	
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

C1. Field Trips

Approve the following field trips for the 2014-2015 school year:

- Kindergarten

Location: Van Saun Park

Cost to Student: \$17.50

Cost to District: \$.00

Transportation: Rinaldi Transportation

- Grade 4

Location: River Rose Cruise on the Hudson

Cost to Student: cost to be approved at a later date

Cost to District: \$.00

Transportation: Rinaldi Transportation

- Norwood Jazz Band

Location: NVOT

Cost to Student: \$.00

Cost to District: \$.00

Transportation: parent provided (signed parent permission slips will be required)

C2. Philadelphia Staff Chaperones

Approve Mauro DeSantis as an additional staff chaperone for the Philadelphia field trip.

C3. Washington DC Staff Chaperones

Approve the following staff chaperones for the Washington DC field trip:

Dana Sir	Amy Walsh
Anna Froeder	Courtney Bullen
Kyle Kubicki	Tracey Preolo
Mauro DeSantis	Megan O’Neill
John Kline	

C4. Stokes Staff Chaperones

Approve the following staff chaperones for the Stokes field trip:

Gina McCormack	Kathy Snyder
Leigh Bomzer	Sean Ulley
Seth Links	Laurie Princing
Marijean O’Donnell	

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items “F1- F5”
 Moved by: Mr. Sprague
 Seconded by: Mr. Rubin
 Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F1. Disbursements

Post-approve March 31, 2015 Electronic Checks totaling \$ 469,171.05 having been audited and found correct and warrants issued therefore.

Approve April 27, 2015 Monthly Disbursements totaling \$ 113,715.82 having been audited and found correct and warrants issued therefore.

Post-approve the wire transfer of funds in the amount of \$ 492,353.93 from the General Account to Payroll Accounts to cover payroll expenditures for the month of March 2015.

F2. Transfers/Certification of Budgetary Status (Enclosure #4)

Authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2014-2015 budget as of March 31, 2015 as per Enclosure #4.

F3. Financial Reports

accept the Treasurer's and Secretary's Reports for the month of March, 2015, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of April 27, 2015, after a review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

F4. Budget and Payroll Software/Support Contract Renewal

Approve renewing the contract with Computer Solutions, Inc. for the 2015-2016 school year at a cost of \$6,480.00, which is paid by Mariner's Bank as per our agreement.

F5. Statement of Purpose**Approve the following Statement of Purpose:**

Be it resolved, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following transfer from Capital Reserve of \$412,100 for Capital Projects. The purpose of the Capital Reserve Withdrawal is for Heating System Upgrade of Uni-ventilators and Boiler Controls, Lighting Upgrades and Replacement of Bleachers in the Norwood Public School facility. The total cost of this project represents expenditures for the upgrading and repair to our heating system and lighting along with the replacement of old bleachers and professional fees of the projects to ensure the health and safety of the facility and staff and the efficiency standards as determined by the Commissioner to achieve the Common Core Standards.

F6. Building Use 2015-2016

RESOLVED, that the Norwood Board of Education **post-approves/approves** the application for USE OF SCHOOL FACILITIES made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time:

GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE
Norwood PTO	Tennis Registration/APR	3/26/15; 6:45pm-8pm.	no
BASK Basketball Camp	Camp/Gym	4/7/15-4/10/15; 9am-2pm	yes
Norwood Basketball	Coaches Vs. Players Game Gym & Café	4/17/15; 5:30pm-9:30pm	no
Norwood Rec	Summer Camp Fields & Gym	7/1/15-7/31/15; 9am-12pm	no

New Business

Old Business

Public Participation

Moved by: Mr. Rubin

Seconded by: Mr. Vaghasia

Time: 8:19pm

- Mr. Cammarata stated that it is great news regarding the principal. Anything new on salary caps? Is there a \$135,000 salary cap in our district? There is a bill in Congress regarding the cost of living increase.
- Mr. Sprague responded that this effect is long reaching; not just now and it will take a while to develop a new pool of candidates. We may be looking at interim superintendents for a long time to come.
- Mr. Cammarata asked that if the Superintendent is in working only 3 to 4 days, is it possible to share with another district?
- Mr. Ammerman stated that would be very unlikely.
- Mrs. Minch said that sharing a superintendent would be very hard if not impossible. Perhaps someone could move up into that position.
- Mr. Anthony Hadzimchalis asked if this could be an internal progression plan.
- Mr. Ammerman responded that we cannot bind future boards to a decision; we can hope that there is an internal candidate but cannot make any decision regarding this. If there is a strong organization, then there can be a promotion from within, however, the cap will hurt with this process.

Closed to the Public

Moved by: Mr. Snyder

Seconded by: Mr. Rubin

Time: 8:31pm

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Rubin

Seconded by: Mr. Snyder

Time: 8:34pm

Motion to adjourn the meeting from Executive Session

Moved by: Mr. Ross

Seconded by: Mr. Rubin

Time: 9:51pm

Respectfully submitted,

Louise A. Napolitano
Business Administrator/Board Secretary