



NORWOOD, NEW JERSEY

MINUTES
BOARD OF EDUCATION
REGULAR MEETING
May 18, 2015
8:00 PM, School Library

MEMBERS OF THE BOARD

- Mr. Mathew Ross, President
- Mr. Joel Rubin, Vice President
- Ms. Sally Diaz, Trustee.
- Ms. Elizabeth Giampaglia, Trustee
- Mr. William Snyder, Trustee
- Mr. Michael Sprague, Trustee
- Mr. G.C. Vaghasia, Trustee

Mr. Bert Ammerman, Interim Chief School Administrator
 Mrs. Louise Napolitano, School Business Administrator

CALL TO ORDER:

Time: 8:01pm

FLAG SALUTE:

ROLL CALL:

	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mr. Mathew Ross, President	√		
Mr. Joel Rubin, Vice President	√		
Ms. Sally Diaz, Trustee	√		
Ms. Elizabeth Giampaglia, Trustee	√		
Mr. William Snyder, Trustee	√		
Mr. Michael Sprague, Trustee	√		
Mr. G.C. Vaghasia, Trustee	√		

Faculty Members 6

Community Members 2

OPEN PUBLIC PORTION MEETING ACT STATEMENT:

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record newspaper circulated in the District at least 48 hours prior to the time for this meeting. The Board will meet in executive session immediately following to discuss personnel and contractual matters.

DISCUSSION OF CORRESPONDENCE:**INFORMATIONAL ATTACHMENTS:**

- May 2015 Calendar (Attachment A)
- May Enrollment Report (Attachment B)
- May Child Study Team Student Count (Attachment C)

MEETING CALENDAR

Date	TIME	PLACE	PURPOSE
June 1, 2015	7:30 PM	School Library	Work Session Meeting
June 15, 2015	8:00 PM	School Library	Regular Meeting

PRESIDENT'S STATEMENT:**COMMITTEE REPORTS:**

1. **Finance Committee** – Mr. Sprague
2. **Building & Grounds** – Mr. Sprague
3. **Negotiations/Performance & Evaluation** – Mr. Rubin
4. **Curriculum/Technology/Policy** – Mr. Vaghasia
5. **School Business Administrator**-Mrs. Napolitano
6. **Chief School Administrator**-Mr. Ammerman

I. APPROVAL OF MINUTES

BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

April 14, 2015 –Work Session Meeting and Executive Session

April 27, 2015 – Regular Meeting and Executive Session

Moved by: Mr. Snyder

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

II. ADMINISTRATIVE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Administrative items “A1 – A16”

Moved by: Mrs. Giampaglia

Seconded by: Mr. Vaghasia

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A1. Harassment, Intimidation and Bullying

approve, as per the Chief School Administrator's report, the following HIB Report for April, 2015 as they relate to HIB Policy #5131.8:

Reported Cases: 1 - 2014-2015#9

Number of Cases open: 1

Number of Cases closed: 1

Number of Incidents determined to be HIB: 1

A2. Fire and Security Drills

post-approve the following fire and security drills for the month of April:

Fire Drill – April 16, 2015

Security Drill – April 29, 2015

A3. CST Services/Placements

approve the child study team services/placements as per Enclosure 1.

A4. Workshop/Conference

approve and post-approve the following conferences/workshops:

- Name: Tara Cormican
Conference: Designing Effective Conferences & Strategy Groups
Location: Old Tappan, NJ
Date: 4/23/15
Cost: \$85.00
- Name: Nicole Hill
Conference: Algebra I meeting
Location: NVCC, Demarest, NJ
Date: 5/6/15
Cost: \$85.00
- Name: Tracey Preolo, Harriet Kaplan
Conference: World Language Curriculum Writing
Location: NVCC, Demarest, NJ
Date: 5/11/15
Cost: \$85.00 each

- Name: Megan O’Neill & Cathy Santo (parent representative on School Safety Team)
 Conference: Anti-Bullying Bill of Rights 101 Legal Training
 Location: Lodi, NJ
 Date: 5/15/15
 Cost: \$99.00 each for registration, \$10.54 each for mileage
- Name: Bonnie Malora
 Conference: Learning Assessments and the Woodcock Johnson Test
 Location: Maywood, NJ
 Date: 5/18/15
 Cost: \$.00
- Name: Ann Alberti
 Conference: Literacy Coaching and Leadership
 Location: Paramus, NJ
 Date: 6/1/15
 Cost: \$.00
- Name: Bert Ammerman
 Conference: Educational Policy & School Law Seminar
 Location: Toms River, NJ
 Date: 6/12/15
 Cost: \$.00

A5. Lateral Movements

approve the following lateral movement on the salary guide effective retroactive to the approved date:

Name	From	To
May 1, 2015		
Stephanie Gadaleta	BA, Step 1 \$43,618.00	BA+15, Step 1 \$44,855.00

A6. Personnel – Non-Tenured Teachers

approve the following non-tenured Teacher for the 2015-2016 school year:

NAME	STATUS	ASSIGNMENT	RATE	EFFECTIVE
Sean Ulley	NT-2	Middle School Social Studies Teacher	MA, Step 2, .66 \$51,078 prorated No Benefits	9/1/15

rescind the following resolution: approve the following non-tenured teacher for 2015-2016:

Christie DeStefano	NT-3	Special Education	MA+30, Step 8	9/1/15	59,803.00
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approve the following non-tenured teacher for 2015-2016:

Christie DeStefano	NT-3	Special Education	MA, Step 8	9/1/15	57,403.00
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re-approve the following Non-Tenured Teacher for the 2015-2016:

Stephanie Gadaleta	NT-2	Elementary	BA+15, Step 2	9/1/15	\$46,578.00
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A7. Senior Service

approve the following NVOT Seniors, as part of their Senior Service Program, to assist in the Norwood Public School for the months of May and June:

STUDENT

Kaitlin Kim
Christine Jung
Jehee Kim
Emily Sullivan
Marc Rienas
Alex Ward
Keenen Sklow
Lejla Hoxha
Lindsay Johnson
Sara Solomon
Ashley Arnold
Alexandra Simon
Julianna Haar
Anna Kubicki
Nikia Patel
Julia Johnson
Christine Lee
Jacqueline Kim
Jasmine Lee
Marissa Arkus
Stephanie Vitellaro
Audrey Yoo
Kellie Dwyer
Jack Hausmann
Charlotte Sklow

TEACHER

Mrs. Kiss
Mrs. McKinley
Mrs. Strickland
Mr. Bomzer
Mrs. Sullivan
Mrs. Walsh/ Mr. DErrico
Mrs. Walsh/Mr. DErrico
Miss Kritzer
Ms. Hill
Mrs. Corris
Ms. Mazurek
Mrs. Griffith
Mrs. McGee
Mr. Links
Mrs. DiGiorgio
Mr. DeLaura
Mrs. Cooper
Miss Bullen
Mrs DellaBella
Miss Cormican
Miss Pulgrano
Mrs. Preolo
Miss Keller
Mr. Simodejka
Mr. DeSantis

A8. Discipline Report

approve the following discipline report for the month of April:

Suspension: 1

A9. Shared Service Agreement

approve the following personnel:

Debra Sarno Cicchetti	Full Time Social Worker	MA \$79,804.00	9/1/15-6/30/16
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approve the recommendation of the Chief School Administrator to enter into a share service agreement with the Northvale Board of Education whereas Norwood will pay 75% of social worker’s health benefit costs and Northvale will pay 25%, each District will be responsible for .5 of the Social Workers contract and Northvale will pay up to 5 days summer pay if needed.

A10. Crowd Control

post approve the following to do crowd control at \$31.00/session:

- Sara Pulgrano
- Katherine Moger
- Danielle Keller

A11. Norwood District Registration and Fees (Enclosure 2)

approve the registration and fees into the NJ-L2L Program for new Principals who hold a Certificate of Eligibility. Year one registration fee is \$1800.00, year two fee is \$1300.00, paid by the end of 10-months of year one.

A12. Personnel-Retirement

approve the resignation for the purpose of retirement, with regret, for Jeanne Zanone, effective June 30, 2015.

A13. Spring Sport Schedules

post-approve the attached schedules for Track (Enclosure 5A) and Softball and Baseball (Enclosure 5B).

A14. Substitute Teachers

approve the following substitute teacher for the 2014-2015 school year:
Daniel Nyfenger

A15. School Physician Agreement

approve the 2015-2016 agreement with the school physician and approve the yearly compensation of \$6,000.00 as per Enclosure 6.

A16. Student Program

approve a classroom-based student workshop for sixth and seventh grade students to address tolerance issues related to religion, gender, and race/ethnicity at a cost of \$1,000.00.

Motion to approve Administrative items “A17 – A20”

Moved by: Ms. Diaz

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

A17. Lateral Movement- Additional

approve the following lateral movement on the salary guide effective retroactive to the approved date:

Name	From	To
May 1, 2015		
Katherine Snyder	MA+15, step 10 \$63,863.00	MA+30, step 10 \$66,213.00

A18. Tenured Staff

approve the Tenured Staff for the 2015-2016 School Year as per Enclosure 3.

A19. Softball Volunteer

approve Mrs. Snyder as a volunteer for the girl’s softball team.

A20. Senior Service, Additional

approve the following NVOT Seniors, as part of their Senior Service Program, to assist in the Norwood Public School for the months of May and June:

STUDENT

Janet Oh

TEACHER

Mrs. Snyder

III. CURRICULUM COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Administrative Committee recommends the following resolution(s):

Motion to approve Curriculum items “C1- C2”

Moved by: Mr. Vaghasia

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

C1. Course for Approval

approve the following course(s) for approval:

- a. Name: Vito DeLaura
 Course: School Law & Finance
 Credits: 3
 Date: 5/15-7/15
 Institution: NJCU

- b. Name: Vito DeLaura
 Course: Educational Admin. Leadership and Teaching
 Credits: 3
 Date: 5/15-6/15
 Institution: NJCU

C2. Field Trips

approve the following field trips for the 2014-2015 school year:

- Grade 4
 Location: River Rose Cruise on the Hudson
 Cost to Student: \$37.00
 Cost to District: \$.00
 Transportation: Rinaldi Transportation

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items “F1- F5”

Moved by: Mr. Sprague

Seconded by: Mr. Ross

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee	√			
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F1. Disbursements

Post-approve **April 30, 2015 Electronic Checks** totaling **\$130,526.23** having been audited and found correct and warrants issued therefore.

Post-approve **REVISED March 31, 2015 Electronic Checks** totaling **\$472,466.09** having been audited and found correct and warrants issued therefore.

Approve **May 18, 2015 Monthly Disbursements** totaling **\$132,224.63** having been audited and found correct and warrants issued therefore.

Post-approve the wire transfer of funds in the amount of **\$490,317.80** from the General Account to **Payroll Accounts** to cover payroll expenditures for the month of **April 2015**.

F2. Transfers/Certification of Budgetary Status (Enclosure 4)

authorize the Business Administrator/Board Secretary to make appropriation transfers with the Current Expense account of the 2014-2015 budget as of April 30, 2015 as per Enclosure No. 4.

F3. Financial Reports

accept the Treasurer’s and Secretary’s Reports for the month of April, 2015, pursuant to N.J.A.C. 6:20-2.13(e)*, we certify that as of May 18, 2015, after a review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)* and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

F4. Bus Route

authorize the Business Administrator/Board Secretary to enter into renewal contract with Northern Valley Regional High School for the 2015-2016 school year for the existing Route 1 for Norwood students residing more than 2 miles from the school, as follows:

Route 1: \$30,654.15

authorize the Business Administrator/Board Secretary to renew remote transportation contracts with Northern Valley Regional High School District, said renewal of contracts for the exclusive purpose of improving the Districts' School Efficiency Rating in accordance with the requirements of the Comprehensive Education Improving Financing Act.

F5. Building Use 2015-2016

RESOLVED, that the Norwood Board of Education **Post Approves/Approves** the application for USE OF SCHOOL FACILITIES made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time:

GROUP/ORGANIZATION	USE/PURPOSE/ROOM	DATES/TIMES	FEE
Norwood 8 th Grade	Meeting/Library	4/28/15; 7:00pm-9:00pm.	no
Norwood 8 th Grade	Front Patio/Ice-Pop Sale	5/8/15 & 5/15/15 2:45-3:30PM	no

IV. FINANCE COMMITTEE

BE IT RESOLVED, pursuant to the recommendation of the Chief School Administrator, the Finance Committee recommends the following resolution(s):

Motion to approve Finance items "F6"

Moved by: Mr. Sprague

Seconded by: Mr. Rubin

Vote: All In Favor

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mr. Mathew Ross, President	√			
Mr. Joel Rubin, Vice President	√			
Ms. Sally Diaz, Trustee	√			
Ms. Elizabeth Giampaglia, Trustee	√			
Mr. William Snyder, Trustee			√	
Mr. Michael Sprague, Trustee	√			
Mr. G.C. Vaghasia, Trustee	√			

F6. Tuition Reimbursement

approve tuition reimbursement not to exceed \$27,000.00 as per NEA contract language as follows:

Account# 11 000 291 280 000

Name	Credits	Teacher Request	BOE Payment
Cabiroy, Helena	3	\$1,395.00	\$1,395.00
DeLaura, Vito	9	\$5,238.00	\$5,238.00
Kopf, Jamie	3	\$1,395.00	\$1,395.00
Malora, Bonnie	16	\$9,319.20	\$9,319.20
Princing, Laurie	3	\$1,320.00	\$1,320.00
Simodejka, Jason	3	\$450.00	\$450.00
Snyder, Katherine	3	\$2,312.50	\$2,312.50
Stanzione, Catherine	3	\$1,660.05	\$1,660.05
	43	\$23,089.75	\$23,089.75

New Business – Alison Griffith wins Teacher of the Year and takes Bert Ammerman to the Fiesta for a ceremony. Congratulations to Alison.

Old Business**Public Participation**

Moved by: Mr. Rubin

Seconded by: Mr. Vaghasia

Time: 8:15pm

- Phyllis Minch asked regarding the high school budget and Norwood's tax impact. She referred to the article in the paper and said everyone had questioned it but the formula from the state is how the increase is determined. She spoke to another retiree from the district and she had gotten misinformation from another resident.
- Mr. Sprague and Mr. Rubin both commented on the rate that Norwood had over the other districts.
- Ms. Hill claims that mistakes have been made in payroll over the last couple of months. Teacher Aides Rates went from \$16.00 to \$15.90; \$16.00 per hour pay advertised not the \$15.90. Mr. Ammerman said that he made a mistake not realizing the hourly aides were part of the union agreement and once an agreement was reached the difference was that the taxpayers should not have to make an adjustment – we have to follow the Agreement, the advertisement was

put out incorrectly should have said 15.90. Mr. Ammerman said that once a candidate applied, he clarified the pay.

- Ms. Sullivan - questioned her paycheck in Bergen Community College – she was overpaid even after she questioned it and had to pay back the money.
- Mrs. Napolitano explained the discrepancies and said that the door is open if anyone has any questions regarding their pay. All issues, to her knowledge, have been addressed.

Closed to the Public

Moved by: Mr. Sprague

Seconded by: Mr. Vaghasia

Time: 8:30pm

Adjournment to Executive Session

RESOLVED that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to Legal/Contractual/Personnel Issues. Said matters will be made public upon their disposition.

Moved by: Mr. Sprague

Seconded by: Mr. Vaghasia

Time: 8:34pm

Motion to adjourn the meeting from Executive Session

Moved by: Mr. Vaghasia

Seconded by: Mr. Rubin

Time: 9:44pm

Respectfully submitted,

Louise A. Napolitano

Business Administrator/Board Secretary